

# Brampton and Oxnead Parish Council

## Minutes of the Meeting of the Parish Council

Wednesday 12<sup>th</sup> July 2023

Held in the Village Hall

### Present

Councillors:

Mark Little (ML), Karen Lawrence (KL), Trevor Whiteman (TW), Beth Child (BC)

Also in attendance:

Maggie Claridge (Clerk to the Council)

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**2023/15 Apologies** – Apologies were received from Gary Bean

Prior to the meeting the Chairman asked the Parish Council to observe a minute's silence in memory of Tony Hilton who died on Tuesday July 11<sup>th</sup> 2023. Tony had been the Chairman of the PC for many years.

**2023/16 Declarations of Interest**- there were none

**2023/17 Minutes** - Minutes of the meeting held on 10<sup>th</sup> May 2023 were circulated, agreed and signed by the Chairman as a true record

**2023/18 Matters Arising from the Minutes** –There were none

**2023/19 Adjournment**- There were no members of the Public

**2023/20 Reports-**

County Cllr Steve Riley was not present due to ill health.

District Cllr Mark Goodman was not present.

Cllr Gary Bean had sent his apologies and was not present.

Cllr Beth Child gave a short report on Brampton Village Hall. The front door will be replaced with like for like and work on the refurbishment is planned to start in Jan-Feb 2024.

Cllr Karen Lawrence gave a report from the proceedings of the Oxnead Hall Licensing Review which took place over two days at Horizon House in June 2023.

A decision has gone through and the results, which are within the guidelines, are now in the license.

- A) A sound limiter is to be put on the sound system, and there will be no sound in sensitive areas from 11pm-9am.

- B) Deliveries will only be allowed between 8.00am-5pm on Weekdays and 9.00am - 5.00pm on weekends

The Licensing officer at Aylsham Police is now aware of the situation and any revellers causing a disturbance or trespassing in areas outside of the wedding venue can be reported to the police, and will be given an incident number. The implication of this is that there may be more crimes reported in Brampton & Oxnead, but this in turn may act as an incentive for better management at the venue.

**2023/21 Planning** there were no Planning applications.

**2023/22 Finance-**

- a) The bank reconciliation was approved and signed  
b) **It was agreed** to approve the following payments:

Clerks Salary & exp	403.01
HMRC	77.80
ICO	40.00
URM	30.24

The Clerk informed the Parish Council that we now have confirmation of the Bank Mandate Change request and aim to make payments on line where possible.

**2023/23 Highway & Footpath Matters**

There is work underway on the highways and it is possible that Fibre optic cables are being installed meaning that phone lines will now soon be digital.

**Footpaths** Erosion to the footsteps and handrails leading up to the Bure Valley Railway continues and **it was agreed** that this should be reported to BDC. Gary Howard and George Denton are the officers in charge.

**2023/24 Late Correspondence** The Bus shelter is drowning under a cover of ivy and Cllr Child agreed to cut this back. In addition, the finger posts are looking dirty and require cleaning.

The Chairman and Parish Cllrs discussed the merits of having a Conservation Plan for the villages of Brampton and Oxnead, and it was agreed to explore the options. Grant Aid is available for a Feasibility Study and the Chairman is to look into this as a first step.

**and refer as appropriate to next meeting 13 09 2023**

**2023/25 Closure of Meeting:** There being no further business the Chairman closed the meeting at 8.52pm.

Approved

Date