

Brampton and Oxnead Parish Council

Minutes of the Annual Meeting of the Parish Council

Wednesday 10th May 2023

Held in the Village Hall

Present

Councillors:

Karen Lawrence (KL), Gary Bean (GB), Trevor Whiteman (TW), Beth Child (BC)

Also in attendance:

Maggie Claridge (Clerk to the Council)

2023/01 Election of Chairman – Mark Little was elected as Chairman, proposed by Trevor Whiteman and seconded by Gary Bean. In his absence Karen Lawrence was elected as Chairman for the Annual Meeting of the Parish Council, proposed by Gary Bean and seconded by Beth Child

2023/02 Apologies – Apologies were received from Mark Little

2023/03 Election of Vice Chairman- Karen Lawrence was elected as Vice Chairman, proposed by Gary Bean and seconded by Beth Child

2023/04 Declarations of Acceptance of Office- Acceptance forms were signed

2023/05 Minutes - Minutes of the meeting held on 8th March 2023 were circulated, agreed and signed by the Chairman (KL) as a true record

2023/06 Matters Arising from the Minutes –There were none

2023/07 Adjournment- There were no members of the Public

2023/08 Reports- KL informed the Parish Council that following the Elections we now have a new District Councillor Mark Goodman. KL as the former District Cllr will be assisting Mark with certain issues that need to be followed through. It was agreed that the Clerk is to send Mark a message of welcome and will invite him to all future Parish Council meetings.

(KL) has sent the Clerk her final report as District Cllr, this will be forwarded to all Cllrs.

County Cllr Steve Riley was not present.

Cllr Gary Bean Cllr GB reported that there were no crimes in Brampton & Oxnead to report.

2023/09 Planning there were no Planning applications. Cllr TW reported that lots of highway trees have been pruned.

2023/10 Finance-

- a) the accounts for 2022-23 were received. Clerk to forward a copy of the receipts and payments for 2022-23 to all Cllrs.

- b) The Internal Auditors report 2022-23 was received, approved and comments noted
- c) The Certificate of Exemption was signed and completed
- d) Sections 1 & 2 of the Annual Return for 2022-23 were signed and completed
- e) The Bank reconciliation was approved.

f) **It was agreed** to approve the following payments:

SLCC Subs	80.00
NALC Subs	116.25
NPTS Training	119.00
VHMC (Rent)	137.50
Clerks salary & exp	565.26
R Calvert	46.00
HMRC	108.00

The Clerk informed the Parish Council that only half of the Parish Precept had been deposited in the bank account. She has been in contact with the treasurers at BDC/SN and it is understood that the second half of the precept will be sent imminently. In future, the precept will be sent in two instalments, half in April and the other half in September.

A discussion was held about the use of Parish Council funds. GB suggested having more Passing Places part funded by the County Council and KL suggested that it would be worth establishing small groups within the Parish as Community Grants are available for local groups such as Keep it Growing and Start-up grants. KL recommended that we show if our spending is on budget on a regular basis and if not need to consider other activities to keep up the 'burn rate'.

2023/11 Parish Council Documents- It was agreed to adopt the LGA Model Code of Conduct which was signed by the Chairman (KL) this was proposed by (TW) and seconded by (BC). The Clerk will put this onto the website. **It was agreed** that further regulations will be updated at the next meeting in July.

The Chairman (KL) showed us a paper copy of the Neighbourhood Plan that has been prepared for Buxton.

2023/12 Highway & Footpath Matters

Highways

Whilst the potholes have been filled it was commented that the workmanship is appalling and the fillings easily pop out.

FootpathsFP12 The owners have cleared the middle of the island through which FP12 runs. Several trees have fallen into the river from the riverbank. KL suggested asking the Env Agency what their policy is on this

2023/13 Late Correspondence and refer as appropriate to next meeting 14 07 2021

2023/14 Closure of Meeting: There being no further business the Chairman closed the meeting at 9.02pm.

Approved

Date