

Brampton and Oxnead Parish Council

Minutes of the Meeting of the Parish Council

Wednesday March 8th 2023

Held in the Village Hall

Present

Councillors: Mark Little (ML) Chair, Karen Lawrence (KL) Vice Chair, Gary Bean (GB)
Trevor Whiteman (TW) Beth Child

Also in attendance:

Maggie Claridge

[2022/57 Apologies](#)- There were no apologies

[2022/58 Co-option](#) -Beth Child was co-opted as a Parish Councillor, proposed by TW, seconded by GB

[2022/59 Declarations of Interest](#) -Beth Child sits on the Brampton Village Hall Charitable Trust

[2022/60 Minutes](#) - Minutes of the meeting held on January 11th 2023 were circulated, agreed and signed by the Chairman as a true record

[2022/61 Matters Arising from the Minutes](#) – There were none

[2022/62 Adjournment](#)- There were no members of the public present.

[2022/63 Reports](#)- District Cllr [Karen Lawrence](#) reported that she had attended a meeting where the Budget had been approved. With the Election coming up on May 4th KL reported that Voter ID is now required by all wishing to vote, College ID will not be accepted. There is a Voter Validation Certificate available on line.

Cllr Lawrence reported further on the proposed closure of Mayton Wood recycling centre, saying that it has not been well consulted, and will only make a saving of £70,000. The initial proposal to save money had been to close all sites on a Wednesday, but instead it was decided to close Mayton full time. The concern is that it will create more fly-tipping. Mayton is one of the few tips that accept small waste.

Norfolk Deal- Cllr Lawrence informed the PC that it is an attempt to give greater control at County Level. All levels of Parish and District Councils will remain with the power base shifting from London. The Deal for Norfolk is that they do not want a Mayor, but there will be similar levels of Government. The Ward sizes will all be doubled, but the Budget amount will be considerably less, with people taking on more responsibility.

[Cllr Gary Bean](#) - There were no crimes reported, but it was reported that there are lots of security cameras at Oxnead Hall

Cllr Riley was absent

2022/64 Brampton Village Hall Charitable Trust- a) there have been several meetings to form the committee and things are happening, although there is so much that needs to be done on the Village Hall.

b) A discussion was held regarding the right of the Parish Council to give grants, and the new Trust have to apply for funds. The Chairman agreed that it is a good use of PC funds. KL has a ward fund and the basic information is a good mode for how to apply for grants, and the format of the form can be adapted. If an application is set in advance the Parish Council can add the sum to the Parish precept.

The Chairman has met Andy Sexton (officer at SNBDC helping villages develop a Sense of Place) and it was agreed that the Clerk would send him a letter of invitation to attend a PC meeting. CIL money is a way to tap into funds, but there is a need to find a mechanism to tap into unspent CIL money from neighbouring parishes.

2022/65 Planning- No applications at present

2022/66 Finance-

- a) The Bank reconciliation was approved and signed
 - b) **It was agreed** to approve the following payments
- | | |
|-----------------|--------|
| Clerk's salary | 382.16 |
| NPTS | 55.00 |
| HMRC | 66.60 |
| Clerks expenses | 11.26 |

The Clerk and Cllr GB have progressed with the Bank Mandate issue and hope soon that he will be authorised as a signatory to enable the Parish Council to finalise the on-line banking process.

2022/67 Elections- The Cllrs filled in their nomination forms ready to be hand delivered by the clerk to Horizon house.

2022/68 Parish Council Documents- the adoption of the LGS model Code of Conduct was discussed in brief and **it was agreed** to defer this to the next mtg in May.

2022/69 Grounds Maintenance Contract- the Clerk outlined the various Contractors that she has contacted and request quotes from, and **it was agreed** that the Parish Council would instruct Garden Guardian to commence as soon as possible.

2022/70 Highway and Footpath Matters- Cllr Bean commented that one of the many NCC finger posts/ way-markers have appeared identifying footpaths across his land is not perpendicular.

The Chairman informed us that lots more potholes are appearing and that the clerk should raise the issue with the Rangers when they next visit.

[2022/71 Late Correspondence and refer as appropriate to next meeting May 10th 2023](#) -

The Brampton Village Hall Charitable Trust will be doing something to celebrate the Coronation. Cllr KL has found a large key that may belong to the village hall. If it fits the door she will pass it on to the Clerk.

It was agreed that the Clerk can partake in further training with NPTS.

[2022/72 Closure of Meeting](#): There being no further business the Chairman closed the meeting at 8.45pm.

Approved

Date