

Brampton and Oxnead Parish Council

Minutes of the Annual Meeting of the Parish Council

Wednesday May 11th 2022

Held in the Village Hall

Present

Councillors:

Mark Little (ML) Chair

Jon Sawyer-Stone (J S-S) Vice Chairman, Gary Bean (GB) Trevor Whiteman (TW)

Also in attendance:

Karen Lawrence (District Councillor)

Maggie Claridge (Clerk to the Council)

2022/01 Election of Chairman- ML was elected as Chairman, proposed by GB and Seconded by J S-S

2022/02 Apologies – there were none

2022/03 Election of Vice Chairman – J S-S was elected as Vice Chair, proposed by TW and seconded by GB

2022/04 Declarations of Acceptance of Office- Papers were handed out for signing by Cllrs

2022/05 Co-option of Parish Councillor- there were no applicants and the Parish Council has space for three new councillors

2022/06 Minutes - Minutes of the meeting held on March 9th 2022 were circulated, agreed and signed by the Chairman as a true record

2022/07 Matters Arising from the Minutes – there were none.

2022/08 Adjournment- There were no members of the Public present.

2022/09 Reports- District Cllr Karen Lawrence Cllr Lawrence reported that there was to be an extra-ordinary meeting on the vote for new Council accommodation, in the Horizon building (formerly owned by Aviva). The S Norfolk building is not large enough to accommodate all the staff, and they do not want to move to Thorpe Lodge, the former BDC offices. The requirements include the need for a Council Chamber.

Cllr Lawrence informed us of her meeting with Michael Horton and his boss George Denton, who are the people in charge of Community Assets at BDC, and are the people we need to mail regarding repairs to the BVR footpath, steps and new fencing. A discussion was held about the need for a proper wildlife escape route through the fence, mainly for deer who can now get on the railway line but cannot safely get off it as the fence wires are too close together, an issue that was not addressed by the fencing company who erected it.

The current issue of 'Nutrient Neutrality' means that all planning applications in our area with overnight accommodation are now on hold. Natural England have written to all Planning Associations whose areas have rivers that are affected. Mitigation measures are required to control and counteract the excess nutrients and phosphates that are entering our rivers and water courses. Anglian Water are the people who are responsible ultimately because there are not sufficient sewage and water treatment systems in place, and there is now high demand on infrastructure because of all the new housing that is going in.

The Norfolk Rivers Trust have a number of projects going on, but there has not been enough investment put into the Bure valley, Wensum valley and the Broads. The targets for new homes in these parts of Norfolk will not now be met, which is a shock, but extensions can still go ahead, it is just anything that increases overnight accommodation that is on hold.

County Cllr Steve Riley

Cllr Riley was not present as he was double booked.

Cllr Sawyer-Stone reported that only two crimes had been reported since the last meeting

2022/10 Planning- there were no planning applications

2022/11 Finance-

- a) The accounts for 2021-22 were received and approved
- b) The Internal Auditors report for 2021-22 was received, approved and comments noted
- c) The Certificate of Exemption was signed and completed
- d) Sections 1&2 of the Annual Return for 2021-22 were signed and completed
- e) The Bank reconciliation was approved
- f) **It was agreed** to approve the following payments:

Clerk's salary and expenses	479.69
Internal Auditors Expenses	45.00
NALC	76.66
SLCC	80.00

The Clerk is to make enquiries for Cllr S-S to be authorised as a signatory and to arrange for Barclays to implement on line transactions.

The Parish Council Insurance policy is in the process of being renewed with a new provider and the Clerk is to liaise with the Chairman to fill in the relevant forms. **It was agreed** that the approval is given for payment to be made before the next meeting to meet deadlines.

2022/12 Queens Platinum Jubilee Celebration- Cllr S-S has made good progress with the organisation of the event which is due to be held on Friday June 3rd. There is no official committee but suggestions have been made to give all village children up to the age of 14 a Jubilee souvenir and **it was agreed** that the PC would fund up to £10 per child, as well as the £20 cost for the road closure of a section of The Street from the Back Lane end. Cars will need to be moved prior to the event but provision for car parking will be allowed on the field at Low Farm.

Other Platinum Jubilee commemorative items include the provision of two new wooden picnic tables to be placed in the Community Field, as well as the planting of an oak tree, position to be decided.

Cllr S-S has bought another tin of red pain suitable for re-painting the Telephone Kiosk again.

2022/13 Highway & Footpath Matters

Highways & Footpaths The footpath around the Common needs cutting again. It was agreed that the Clerk is to contact highways depot at Aylsham.

CllrS-S has been through the Island and Cllr Lawrence mentioned that she has had notification about the bee hives

2022/14 Late Correspondence and refer as appropriate to next meeting 13 07 2022

The Clerk had circulated to all Cllr's a message from Broadland & S Norfolk regarding fines for owners leaving dog poo on public and private land. Cllr GB commented on areas of his land that are badly affected, by careless dog owners.

2022/15 Closure of Meeting: There being no further business the Chairman closed the meeting at 9.10pm.

Approved

Date