**Brampton and Oxnead Parish Council**

NOTICE OF ANNUAL MEETING OF THE COUNCIL AND SUMMONS TO ATTEND

at 7.30pm 19th May 2021 to be held in the Community Area, or if raining in the Village Hall

**AGENDA**

# 2021/01 Election of Chairperson 2021-22

# 2021/02 Welcome & Apologies for absence

# 2021/03 Election of Vice Chairperson

# 2021/04 Declarations of Acceptance of Office

# 2021/05 Minutes- to approve the minutes of the previous meeting held on Wednesday 13th January 2021

# 2021/06 Matters arising from the minutes-to receive information on matters arising from the minutes not mentioned elsewhere

# 2021/07 Adjournment to adjourn the meeting to allow members of the public and those with a disclosable interest in Agenda items to speak (10 mins)

# 2021/08 Reports-to receive reports from County Council, District Council and Cllr Sawyer -Stone Crime report

# 2021/09 Planning -to receive updates on previous applications and to consider planning applications.

# 2021/10 Finance- to receive accounts for 2020-21 and review reserves

# To receive and consider Internal Auditors report for 2020-21

# To consider completion of Certificate of Exemption for 2020-21

# To consider and complete Section 1 & 2 of the Annual return for 2020-21

# To approve bank reconciliation and note receipts

# To approve payments and sign cheques

# 2021/11 Dog Poo Containers

# 2021/12 Highways to receive updates on highways and footpath issues plus update on the Bure Valley Railway

# 2021/13 To note late correspondence and refer as appropriate to next meeting on Wednesday July 14th 2021 To Consider and update Financial Regulations

# 2021/14 To close the meeting

Margaret Claridge-Clerk to the Council, 13/05/2021 [bopc@hotmail.co.uk](mailto:bopc@hotmail.co.uk) Tel 01603279741

The items below are supplied to Councillors; they are available from the clerk on request unless marked confidential’