

Brampton and Oxnead Parish Council

Minutes of the Parish Council Annual General Meeting held in the Village Hall, The
Street, Brampton
on Wednesday 16th May 2018 at 7.30 pm

Present

Councillors:

Mark Little (ML) (Chairman) Jon Sawyer-Stone (JSS) (Vice Chairman), Maggie Whiley (MW)) Trevor Whiteman(TW) Gary Bean (GB) Laura Woods (LW)

Also in attendance:

Barbara Rix (District Councillor)

Maggie Claridge, Clerk to the Council

6 members of the public

2018/01 Election of Chairman- Mark Little was elected Chairman 2018-19

2018/02 Apologies - Apologies were received and accepted from Cllr Jo Buchanan and County Cllr David Harrison

2018/03 Declarations of Interest – there were none

2018/04 Vice Chairman -Jon Sawyer-Stone was elected Vice Chairman 2018-19

2018/05 Minutes - Minutes of the meeting held on 28th March 2018 were circulated, agreed and signed by the Chairman as a true record

2018/06 Matters Arising from the Minutes - there were none

2018/07 Highways – The Chairman invited members of the public present to discuss the village highways issues they had. A number of HGV lorries have recently been coming through the village, one of which got stuck on Back Lane for a number of hours before being towed out. This has been a recurring problem over the years and has caused residents living on either corner of Back Lane to be concerned about their road verges and edges which are deteriorating. A number of possible solutions were discussed to alleviate the lorries taking the incorrect route to their destinations, mostly Hall Farm, Brampton but also a farm in Marsham. It was suggested that road signage could be improved but as many of the HGV drivers speak only limited English it was suggested that pictorial signs would be preferable.

The Vice Chairman reported that he and the Clerk had met Chris Mayes NCC Highways Engineer to discuss the situation, but he informed them that there is little Highways can do if drivers chose to ignore existing roads signs. Cllr Sawyer-Stone informed council that one of the business owners at Hall Farm had agreed to improve

instructions to drivers as well as improve signage at the Hall Farm entrance off the Aylsham to Buxton Road.

The Chairman explained that a proliferation of signs can cause 'Sign Blindness' and suggested that the residents use their combined enthusiasm to come up with two well designed 'Village Gateway' entrance features. Effective structures could encourage traffic to slow down whilst enhancing the entrances to the village on Back Lane and Marsham Rd. Simple graphics could be used to make it clear to all drivers that the roads are narrow and totally unsuitable for HGV's to enter and most importantly that SAT NAV'S DO NOT WORK HERE.

The issue regarding lack of street parking was discussed with more village residents becoming multi-car owning families. There are many causal factors to the problem and only limited ways to rectify them, plus there is the added complication of an increase in delivery vehicles using the village roads as more people shop on-line.

It was agreed that Council should investigate fully the 'Gateway' idea looking into styles and designs, costings and grant funding. **It was agreed** that the Clerk is to ask Highways about Road Narrowing Signs.

A member of the public raised the issue of the strength of the road bridge over the BVR on Back Lane as cracks have been appearing in the structure. **It was agreed** that the Clerk is to request that BDC send out a structural engineer to investigate the cause of the cracking.

2018/08 Reports - District Cllr Rix updated the Parish Council on the many meetings she had attended at Broadland District Council. Cllr Rix is on the audit Committee at BDC and commented on the sale of the railway line which Bure Valley Railway would like to buy. Further questions were asked about the future of the footpath and whether the sale will include this. It is understood that NCC is responsible for the top 3cms and for the care and maintenance of the footpath.

With regard to the combining of South Norfolk DC and Broadland DC we heard that Phil Courtier will be in charge of Planning for both DC's.

Cllr Rix informed us that (bagged up) dog poo can be put into green bins

Cllr Harrison was unable to attend so we did not have his report.

Cllr Sawyer-Stone informed us that there had been no crimes reported in Feb March 2018 but we were told there has been some petty theft in the village more recently.

2018/09 Public Participation - It was agreed to adjourn the meeting to take comments from members of the public and Councillors. There were no comments

2018/10 Planning - A planning Application had been received from Mr W Briscoe
Planning Application No 20180331:

Description: Conversion of Barn to Dwelling

Location: Barn at Brampton Hall Farm, Buxton Road, Brampton NR190 5HW

No objections were received.

2018/11 Internal Audit - The Internal Auditors report was circulated and agreed and her recommendations were noted.

2018/12 Finance – It was agreed to adopt the accounts for 2017-18, and the reserves were reviewed. The Certificate of Exemption for 2017-18 was completed and signed by the Chairman and Clerk.

Sections 1 & 2 of the Annual return for 2017-18 were completed and signed.

The bank reconciliation was approved and receipts were noted.

It was agreed to approve the following payments:

- £1,900.00 to NCC (CH No 100439) *
- £39.25 to NPTS (Ch No 100440)
- £56.00 to R. Calvert (Ch No 100441)
- £112.80 to NORSE (Ch NO 100442)
- £218.00 to Came & Company (CH NO 100443)
- £120.57 to NALC (Ch No 100444)
- £59.00 to SLCC (CH NO 100445)
- £412.12 to M Claridge (Ch No 100446)

*It was agreed that this Cheque could be sent prior to the meeting

2018/13 Highways and Footpaths - The Chairman asked the Clerk if she had received confirmation from Chris Mayes regarding the proposed works for the Passing Places scheme. The Clerk informed Council that the cheque had been received by NCC and that we would be informed when work would begin. The Clerk had received dates of events at Oxnead hall so **it was agreed** she would inform Highways of suitable dates (ie three clear days mid-week) to avoid road closure on wedding event days. **It was agreed** that the new residents at The Old Pub should also be informed as they have a number of cars that are parked on the roadside.

2018/14 Regular E-Newsletter for Parishioners -It was agreed that the Clerk and Chairman should aim to produce a newsletter for a June e mail posting to village residents.

2018/15 Telephone Kiosk – It was agreed that Cllrs Little, Sawyer-Stone and Whiteman meet at the kiosk to discuss and assess what needs to be done prior to painting. Cllr Bean has a contact who may be able to assist with the painting.

2018/16 Highway and Footpath Matters- The vegetation growth on the corners of Back Lane and Marsham Rd junctions with the Aylsham Rd is growing rapidly and Cllr Sawyer -Stone offered to report the issue to Highways. **It was agreed** that the Clerk is to report to Highways where potholes are causing problems.

2018/17 Correspondence An evening session covering Planning training at BDC was offered to all Councillors at Thorpe Lodge. The Clerk had informed Councillors by e mail but would confirm dates when known to those who had shown an interest.

2018/18 Closure of Meeting and refer as appropriate to next meeting

There being no further business the Chairman closed the meeting at 9.02pm. the next meeting will be held on July 11th at 7.30pm

Approved

Date

DRAFT