

Brampton and Oxnead Parish Council

Minutes of the Annual General Meeting held in the Village Hall, The Street, Brampton
on Wednesday 8 May 2013 at 7.45 pm

Present

Councillors:

Stuart Wilson (Chairman), Mark Little, Margaret Whiley & Trevor Whiteman.

Also in attendance:

Barbara Rix, Broadland District Councillor

Ros Calvert, Clerk to the Council

2013/01 Election of Chairman

Stuart Wilson was elected chairman for 2013-14

2013/02 Apologies

Were received and accepted from Councillors Fiona Scott and William Youngs
And from Norfolk County Councillor David Harrison

2013/03 Declarations of Interest – there were none

2013/04 Co-Option - No applications were received

2013/05 Vice Chairman

Mark Little was elected vice chairman for 2013-14

2013/06 Minutes

Minutes of the meeting held on 20th March 2013 were circulated, agreed and signed
by the Chairman as a true record

2013/07 Matters Arising from the Minutes

A paper recycling bank had been requested.

2013/08 Reports

Were received from the following authorities:

1. District Council – Cllr Barbara Rix reported on recent changes and activities at Broadland District Council
2. Police – a letter was received from PC Greig Shepherd on his research with Norfolk County Council Highways and liaison with Cllr Little into methods of speed reduction on the B1354 and the smaller roads in the parish. Members were disappointed that Highways had no plans to alter the speed limits either within the village or on the B1354 but were encouraged to hear that Broadland District Council had funded a new and expensive mobile speed monitoring kit which would be used by Broadland Police Stations on local roads.

2013/09 Public Participation

It was agreed to adjourn the meeting to take comments from members of the public and Councillors. There were no comments

2013/10 Planning

There were no planning applications. Planning enforcements were noted.

2013/11 Highways and Footpaths

Highways

1. Cllr Little reported on his meeting with Nick Bolton, Broadland District Council Ecologist and Mark Symonds, Assistant Conservation Officer (Arboriculture & Landscape) about the maintenance of the Bure Valley Railway footpath. Both were receptive to the proposal to time the work carried out by contractors sensitively, this was being implemented. They were keen to explore the provision of visitor interpreter boards in the parish and along the path and the provision of or financial contribution towards planting more trees and installation of bird boxes on the path.
2. Potholes reported had been filled by the Highway Rangers

Footpaths

It was reported that Footpath No 12 was obstructed by fencing.

2013/12 Phone box

There had been no further development; the box was becoming obscured by trees

2013/13 Noticeboards

Refurbishment of the noticeboard on the Village Hall had been ordered.

2013/14 Emergency Planning

Cllr Wilson reported that the draft plan was nearly complete and asked that it be referred to the next meeting.

2013/15 Correspondence

A letter from the Environment Agency on proposed works on the River Bure would be circulated to members for information.

2013/16 Finance

1. **It was agreed** to adopt the accounts for 2012-13
2. Sections 1 and 2 of the Annual Return were completed and signed by the Chairman and the Clerk (also the Responsible Financial Officer).
3. Bank reconciliation and reconciliation of funds and reserves at 31 March 2013 were received and approved
4. **It was agreed** to appoint Came & Company as the Council's insurers for three years from 1st June 2013 at £159.00 per annum.
5. **It was agreed** to approve the following payments:
£202.03 to R Calvert (Chq: 100296)
£80.01 to Norfolk ALC (Chq: 100297)
£159.00 to Broker Network Ltd (Came & Company) (Chq: 100298)
£20.00 to Norfolk RCC (Chq: 100299)
7. **It was agreed** that cheque signatories be Cllrs Little, Whiley, Whiteman and Wilson

2013/17 Late Correspondence and Reports from Councillors

There was none

2013/18 Closure of the Meeting

There being no further business the chairman closed the meeting at 8.49 pm

Approved

Date