

Brampton and Oxnead Parish Council

Minutes of the Annual General Meeting held in the Village Hall, The Street, Brampton
on Wednesday 10 May 2017 at 7.34 pm

Present

Councillors:

Mark Little (ML) (Chairman), Maggie Whiley (MW), Trevor Whiteman (TW), Jon Sawyer-Stone (JSS) (Vice Chairman)

Also in attendance:

PC Greig Shepherd

1 member of the public

Maggie Claridge , Clerk to the Council

2017/01 Election of Chairman

Mark Little was elected chairman for 2017-18

2017/02 Apologies

Were received and accepted from Councillors Gary Bean and Laura Woods

Also from Barbara Rix, Broadland District Councillor and David Harrison, Norfolk County Councillor

2017/03 Declarations of Interest – there were none

2017/04 Co-Option - An application has been received from Mrs Jo Buchanan

2017/05 Vice Chairman

Jon Sawyer-Stone was elected vice chairman for 2017-18

2017/06 Minutes

Minutes of the meeting held on 8th March 2017 were circulated, agreed and signed by the Chairman as a true record

2017/07 Matters Arising from the Minutes

There were none

2017/08 Reports

Cllr's Barbara Rix and Cllr David Harrison were both absent due to business relating to the forthcoming General Election on June 8th

- Police - PC Greig Shepherd read out his Crime recording system for the Buxton Ward which covers Brampton and Oxnead, copies of which are to be forwarded to all Councillors. Crimes in Brampton are low but he commented on the spate of petty crimes where vehicle interference had occurred by a man living rough . As a consequence residents have now started locking their cars and other doors at night time.

He informed us of the success the Buxton Speed Watch team have had and how we could link in with them if necessary. Most problems in Brampton are caused by boy racers with the sound of their engines echoing around the village.

PC Shepherd said that he is very short staffed at present and spends a large proportion of his time writing reports. His only PCSO is seriously ill and will not be replaced.

Andrew Mason is the Community Engagement Officer who is getting 15-16year old volunteer youngsters involved in community matters.

Cllr Little commented on the night hawks who were seen using metal detectors on the fields around Brampton and Oxnead over the Easter period. PC Shepherd also mentioned the large amount of lead and tiles being removed from village churches in the locality and said that we must be aware of this crime. two men and a female were arrested in Coltishall and Ingworth Church had also been targeted. He also mentioned the Rogue traders who have been operating in the area. They are Irish travellers who have set up in the Taverham area and who come door knocking. PC Shepherd signs that can be delivered to householders in Brampton and Oxnead saying 'No Cold Callers'.

2017/09 Public Participation

It was agreed to adjourn the meeting to take comments from members of the public and Councillors. There were no comments

2017/10 Appointment of Auditor

It was agreed that Ros Calvert was appointed as Internal Auditor for 2016-17 at a fee of £40.00. The Parish Council acknowledges receipt of her Internal Audit and the recommendations in them.

For clarification the Parish Council village assets were discussed and listed as follows the bus shelter, the telephone kiosk, the village sign, the war memorial, the Village Hall site and Village Hall, Community field (rented from the Church), seat in the community field, two village notice boards.

2017/11 Finance

- **It was agreed** to adopt the accounts for 2016-17
- Sections 1 and 2 of the Annual Return were completed and signed by the Chairman and the Clerk (also the Responsible Financial Officer).
- Bank reconciliation and reconciliation of funds and reserves at 31 March 2017 were received and approved

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- **It was agreed** to approve the following payments:
 - £9.00 to Mel Clarke (Chq No 100419)
 - £40.00 to Ros calvert (Chq No100420)
 - £168.00 to Came & Company (Chq No 100421 &100425)
 - £55.00 to SLCC (Ch NO 100422)
 - £347.55 to M Claridge (Ch No 100423)
 - £39.25 to NPTS (Ch No 100424)
 - £88.05 to NALC (Ch NO 100426)

2017/12 Chairman, Clerk's and Village Hall Reports

Recorded in minutes of Annual Village Meeting May 10th 2017

2017/13 Regular Newsletter for Parishioners

The Chairman and Clerk had produced a draft of the 'Village newsletter' which was passed around for comments. This is to be worked up ready for distribution. It was agreed that Councillors will photocopy the newsletter and distribute as follows: Maggie Whiley to houses in Lower Brampton, Mark Little to houses in Upper Brampton, Trevor Whiteman to the 11 houses in The Red House area, and Gary Bean to houses in Oxnead.

It is anticipated that a minimum of 2 newsletters per year are produced. Items will include how to access discounted fuel from CAN Norfolk.

2017/14 Clerk's Hours

It was agreed that the Clerk's hours are to be increased from 3 hours per week to 4 hours to cover additional workload

2017/15 Telephone Kiosk

The progress with the paint stripping of the telephone kiosk was discussed. The YFC members have carried out a very good job so far although progress has been relatively slow as there were about 10 layers of paint on the kiosk and paint stripper removes one layer at a time. Hopefully the end is in sight and the undercoat can soon go on and the YFC members are all keen to get the painting stage carried out. The electricity supply to the kiosk was discussed and the Chairman suggested that a small area of gravel be spread within a timber framework around the kiosk to tidy up the surrounding area. With the paint removed it is clear that the kiosk is in good condition apart from a small area of rot at the base of the timber door. This can hopefully be replaced before painting begins.

2017/16 Planning

There were no planning applications.

2017/17 Highways and Footpaths

It was agreed that the Clerk is to contact Chris Mayes to follow up his response to the Chairman's proposal for NCC Highway's to spread type 2 hoggin material over the informal passing places on the Buxton Road, the area leading up to Oxnead Bridge and the farm

gateway on Marsham Road. The Clerk is to request that the passing places be protected with 'Passing Place' signs

It was agreed that the Clerk is to ask Chris Mayes for indiscriminate spraying of the verge around Oxnead Bridge to be stopped.

2017/18 Correspondence

There was none

2017/19 Late Correspondence and Reports from Councillors

There was none

2017/20 Closure of the Meeting and refer as appropriate to next meeting

There being no further business the Chairman closed the meeting at 8.48 pm. The next meeting will be held on July 12th 2017 at 7.30pm .

Approved

Date

DRAFT