*Brampton and Oxnead Parish Council*

Minutes of the Meeting held in the Village Hall, The Street, Brampton

on Wednesday 11th November 2015 at 7.30 pm

**Present**

Councillors:

Stuart Wilson (Chairman), Mark Little

Margaret Whiley, Gary Bean, Trevor Whiteman

Also in attendance:

Barbara Rix: District Councillor

David Harrison: County Councillor

Margaret Claridge: Clerk to the Council

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**2015/45 Apologies**

Apologies were received from Laura Humphrey

**2015/46 Declarations of Interest**

None were received.

**2015/47 Minutes**

Minutes of the meeting held on September 16th 2015 were circulated, agreed and signed by the Chairman as a true record with one minor alteration to item 2015/43. The date of the next litter pick is to take place on March 5th and not March 25th as shown.

**2015/48 Matters arising from the minutes**

There were none

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**2015/49 Reports**

Were received from the following:

1. County Councillor- Cllr David Harrison reported on the two upcoming bi-elections taking place in Norfolk on November 19th. He also commented on possible further cuts to the fire service and libraries saying that extreme cuts to these services would be unacceptable. He reported that for the first time since it was bought by the County the Scottow Enterprise Park has gone into profit with several new businesses being attracted to the area including a TV and film company working from one of the former RAF Coltishall Hangars.
2. District Council – Cllr Barbara Rix read out her report from her meeting at HMP Bure. She reported that due to cutbacks several meetings at Thorpe Lodge have been cancelled. In order to cut costs further central government are wanting Norfolk and Suffolk to work together where they can for example in areas such as cyber crime. Cllr Rix reported from Service and Improvement Committee that there are 71 people currently wanting temporary accommodation in Broadland but while they are waiting for accommodation Broadland no longer offer storage facilities for their belongings, even though the facility still exists.

**2015/50 Public participation**

**It was agreed** to adjourn the meeting to take comments from members of the public and Councillors. There were no comments.

**2015/51 Planning**

There were no planning applications although the Parish Council have been advised by the current owners of Oxnead Hall that they are intending to put in a large application in connection with the expansion of their Wedding business that is run from the Hall. All the Councillors were invited by Beverley and David Aspinall to visit Oxnead Hall in October to look at their initial proposals. The Chairman said it may be necessary to hold a special meeting to discuss the plans when received as there may be traffic issues.

**2015/52 Financial Matters**

1. The bank reconciliation was approved.
2. It was agreed to approve the following payments:

£457.59 to M.Claridge wages and expenses (Ch No 100376)

£203.23 to Norse for 6 months grass maintenance (Ch No 100377)

£25.00 to LCPAS for Clerks course on Rights of Way (Ch No 100378)

£15.00 to Norfolk ALC Clerks transparency Code Briefing (Ch No 100379)

£45.00 to Ros Calvert Website Consultation (3hrs) (Ch No 100380)

£25.00 to Citizens Advice Bureau Contribution (Ch No 100381)

**2015/53 Correspondence**

The Clerk read out an e mail from a lady in France whose father had died recently and had connections with Brampton, as his mother was born in the village in the late 1890’s. The Clerk is to receive by post two early 20th century postcards of Brampton which were found among his belongings.

The Clerk read out a letter from the Norwich Citizens advice Bureau asking for a contribution towards their costs and **it was agreed** to send a donation of £25.00

**2015/54 Highway and Footpath Matters**

**Marsham Road signs**- **it was agreed** that the clerk is to inform BDC that one sign should be placed outside the cottage on the corner of Marsham Rd and The Street as the owner is happy to have it there, but wants to make it known that this will be on her private land and not highway land. The sign proposed for outside the bus shelter is not required.

**Top Road (formerly B1145)-** **it was agreed** that the Clerk is to write to Tom McCabe, Head of Transport section at NCC to ask his advice on how we get this road which was down-graded to a ‘C’ road, back to being classified as a ‘B’ road. The Chairman would like to see it re-graded to its former classification in order to have it better maintained.

**FP12 and Oxnead Bridge Railings**-The Clerk read out the latest update from Chris Mayes and whilst there is no movement yet on the reinstatement works to FP 12, he will be chasing up the works required to the white railings on Oxnead Bridge.

**Oxnead Lock**- Mr and Mrs Crane have agreed to erect a small barrier near to the lock to make it safe.

**It was agreed** that the Clerk is to write to Laura Apps-Green, the Clerk at Buxton to ask if anything can be done to re paint the white dashed lines on the road junction in the area near the triangle on the outskirts of Buxton and Brampton. This is a well known accident hot-spot and the white lines encourage drivers to stop before proceeding over the crossroads.

**2015/55 Phone Box**

The Clerk had made contact with the British Heart Foundation in order to obtain a grant aided defibrillator to be fitted into the former telephone box. Cllr Bean who is a trained electrician agreed to look into reinstating the power supply to the telephone box. **It was agreed** that the Clerk should make contact with Rosemary Topping in Burgh as they have gone through the process of having their telephone box changed into housing a defibrillator. The adjacent neighbour has agreed to assist in painting the telephone box as this is now an exposed eye-sore as he has cut back an existing formerly overgrown hedge. **It was agreed** that the Clerk is to contact the Federation of Young farmers to see if they can also assist in the painting of the telephone Box.

The Clerk is to outline on paper the requirements necessary for the entire job and who can aid or assist in the work required.

**2015/56** **Broadband Speed**

Mr Humphreys is concerned that Brampton might miss out on the delivery of Superfast Broadband. The cable will come to Cabinet No 6 near the bus shelter but he questions whether the cabinet is suitable. **It was agreed** that the Clerk is to contact Karen O’Kane, who is in charge of Better Broadband delivery at NCC, to ask when/if Superfast Broadband will be in Brampton as there are a number of businesses in the village who would benefit greatly.

**2015/57 Transparency Code**

The Clerk explained to the Councillors that to comply with the Transparency Code all Councils with a turnover of less than £25,000 per annum must put on their website all minutes, agendas and the Mazars external audit accounts. Our website has now been updated and the Clerk is to send in a proposal form which should enable us to reclaim all money spent on training, time etc needed to get the Parish Council to this position, back dated to April 2015. It also covers the cost of a laptop (up to the value of £350) and scanner (up to the value of £100) needed by the Council to perform these duties. The Clerk showed Council the Funding Application form for the transparency fund and the document was approved by Council. **It was agreed** that the Clerk should send in the document to Norfolk ALC to apply for funding.

**2015/58 Late Correspondence and receive reports from Councillors**

Cllr Whiley was concerned that with the closure of Buxton Post office, the nearest cashpoint dispenser is at McColls shop in Buxton, which will now house the Post office. The cashpoint machine currently charges for cash, and Cllr Whiley asked if this would be changed to a non-charging cashpoint. It was mentioned that cash dispensing facility will be available at the Post Office counter inside the shop.

**2015/59 Closure of the meeting**

The next meeting is to take place on Wednesday January 27th 2015 and all Councillors will be expected to attend in order for the meeting to be quorate as this is an important meeting for setting the Parish Precept. There being no further business the meeting closed at 8.50pm.

Approved Date