

BRAMPTON COMMUNITY EMERGENCY PLAN

This plan has been authorised by the undersigned
on behalf of
Brampton Parish Council

Name:

Authority - Role:

Signature:

Date:

Version Number:

This plan is a living document and will be reviewed annually (*in Month*) by the Parish Council

COMMUNITY EMERGENCY PLAN

Name of Community

The Parish of Brampton
(with Oxnead and Red House School Residences)

Emergency Community Co-ordinator and Deputy:

Effective DATE of appointment (approved) Plan

Draft March 2009

DISTRIBUTION of PLAN

1	Norfolk County Emergency Planning Officer	
2	Broadland District Council Emergency Planning Officer	
3	Village Co-ordinator	
4	Village Deputy Co-ordinator	
5	Parish Council Chairman	
6	Parish Council Clerk	
7	Area 1 Leader: Upper Brampton	
8	Area 2 Leader: Lower Brampton	
9	Area 3 Leader: Oxnead	
10	Area 4 Leader: Red House School Residences	

AIM OF THE PLAN

To provide a resilience for the Brampton Community
in case of Emergencies

OBJECTIVES OF THE PLAN

1. Identify vulnerable elements of the village
2. Identify hazards and possible mitigation measures
3. Identify resources and key contacts in the village
4. Provide an action plan for key emergencies

EMERGENCY CO-ORDINATOR AND DEPUTY

Both roles must be appointed to residents of Brampton who will provide a vital link between the residents and other organisations planning and responding to an emergency

Their role is to:

- Undertake the maintenance of the Village Emergency Plan
- Provide a link to the Broadland District Council Emergency Planning Officer
- Call a community meeting during an emergency (if deemed necessary).
- Provide the focal point for the village response to an emergency.

During a major emergency, the Emergency Services will lead the operational response.

The County Council and Broadland District Council Emergency Planning will provide support to the Emergency Services.

They undertake also a number of actions specific to them.

The Local Co-ordinator enhances the link from the community.

VULNERABLE ELEMENTS OF THE VILLAGE (objective 1)

In order to ascertain those elements of our village that may require special attention and to identify those residents who may require assistance, the village has been divided up into 4 areas.

A team leader for each area has been appointed *(with a deputy)*

The 4 areas are:

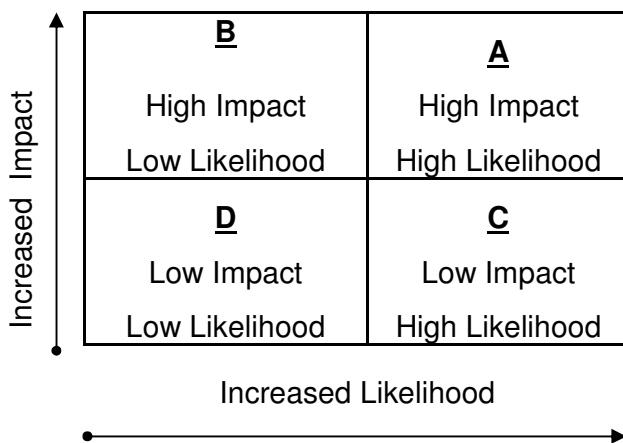
		Team Leader	Deputy
1	Upper Brampton		
2	Lower Brampton		
3	Oxnead		
4	Red House School Residences		

Vulnerable persons will be identified via a confidential questionnaire in the four designated areas. To ensure no infringement of the Data Protection Act, their information will not be held on any electronic file, and will be known to the Coordinator, Deputy and relevant Area Team Leader and **Deputies** only.

NO ELEMENTS ARE IDENTIFIED !!!

RISK ANALYSIS (objective 2)

Potential Risks have been identified relevant to the following Risk Matrix



The following have been identified as potential hazards to the village and have been scored against the matrix shown:

FLOODING	Burst Pipes	D
	River - Fluvial	B
	Severe Rains	B
	River	B
UTILITY FAILURES	Electricity	A
	Telephone	A
	Water Supply	B
*FIRE OR EXPLOSION	Gas Cylinders	B
	Oil Tanks	D
	Domestic	D
*TRANSPORT ACCIDENTS		D
"LOSS OF ROAD ACCESS	Fallen Trees, Floods	B
"SEVERE WEATHER	High Winds	A
	Snow	B
	Rain	C
*AIR ACCIDENT		B

Note: a) Each hazard has been scored as a localised occurrence
 b) Hazards * are interlinked.

COMMUNITY RESOURCES (Objective 3)

		Contact		Capacity
SHELTER				
Upper Brampton	Village Hall			50
	Parish Church			75
Lower Brampton	None			
Oxnead	Village Church			25
Red House Residences	<i>To be confirmed</i>			
TRANSPORT				
Private owned 4 x 4's				
Private owned Tractors				
JCB's				
Car Recovery Truck				
Boat(s) River Bure				

COMMUNICATIONS

Information appertaining to the village's Emergency Plan will be communicated via:

SYSTEM	CONTACT/RESPONSIBILITY	TELEPHONE NO.
Parish Council Noticeboards <i>Village Hall and at T-junction in Lower Brampton</i>	Chairman Clerk	
Oxnead <i>no publication</i>		
Red House School Residences <i>no publication</i>		
Parish Council Meetings	Chairman Clerk	
Parish Directory	Clerk	
Parish Website	Webmaster	
Cascade Telephone / Mobiles	Village Co-ordinator	
<i>Note: Extreme low or no reception in Lower Brampton</i>		
Cascade E-mail	Village Co-ordinator	

However, in the event of an emergency, the cascade telephone system (to all Area Team Leaders) will be implemented as quickly as possible, by landline telephone system and or mobile telephones. In the event that both landlines and mobiles prove to be unavailable, Area Leaders will be contacted on foot.

EMERGENCY ACTION CHECK LIST

In the event of an emergency occurring, the following actions will be taken and in the order prescribed:

Activation and call out to be undertaken by the Co-ordinator

- Dial 999 to ensure the emergency services are aware of the emergency and to follow any advice given
- Telephone Broadland District Council Emergency Planning Officer
- Record the Logsheet:
 - Decisions made
 - Who has been contacted (by name):
What was communicated, and
What action was agreed
- Contact:
 - All (or pertinent) Area Team Leaders
 - Parish Council Chairman
 - Parish Clerk
(Parish Clerk to notify all Councillors)
 - Relevant key holders
 - Suppliers of relevant equipment
- If it proves necessary, effect a Community Emergency Meeting
 - Check:
 - That the venue is safe to hold a meeting and that residents can get to the venue safely.
 - Who will conduct the meeting
 - the Emergency Services
 - the Broadland District Emergency Planning Officer
 - That the residents are aware of the meeting: date/venue/time.

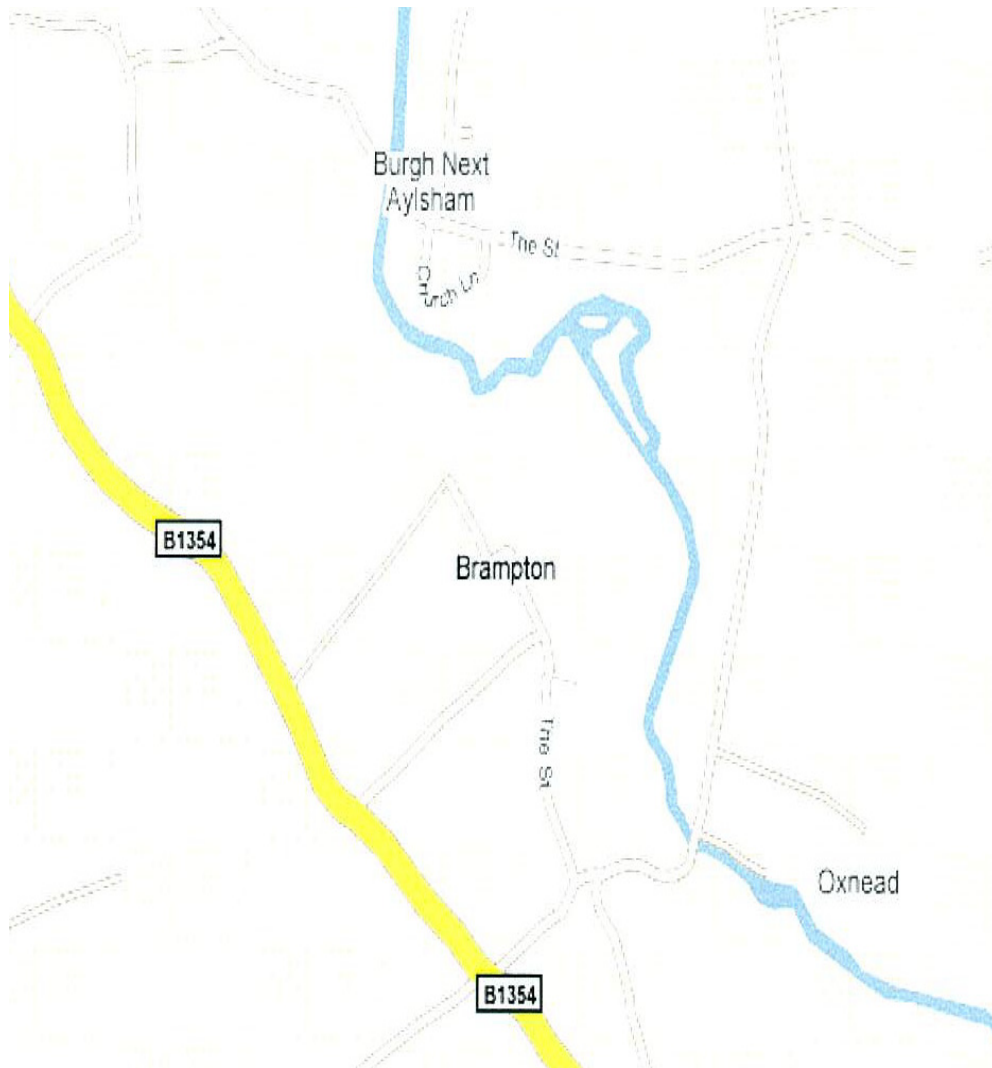
CONTACTS:

Service/Role		Telephone No's	Website/Email
Emergency Services		999	NA
Emergency Co-ordinator			
Deputy Emergency Co-ordinator			
Broadland District Emergency Planning Officer			
Norfolk County Council		0844-800-8020	www.norfolk.gov.uk
Fire Service HQ		01603 810351	www.norfolkfireservice.gov.uk
Police HQ		01953 424242	www.norfolk.police.uk
NHS Direct		0845 4647	www.nhsdirect.nhs.uk
EA Floodline		0845-988 1188	environment-agency.gov.uk
Alysham Medical Centre			
Parish Chairman			
Parish Clerk			
Parish Church			
Area One Team Leader			
Area Two Team Leader			
Area Three Team Leader			
Area Four Team Leader			
RESOURCES			
Local 4x4 Vehicles			
Local Lorries			
Local JCB's			
Local Car Recovery Truck			
Local GP (<i>retired</i>)			
Local Nursing Staff			
Local Engineers and Organisers			
Local Skilled Trades People & Drivers			
Electricity – EDF Energy		0800 7838 838	
Water - Anglia Water - Sewage		0845 7145145	
Telephone – BT		0800 800 150	www.bt.com

EMERGENCY & ACCIDENT LOGSHEET

Date	Time	Information - Decisions - Actions	Name

Brampton Ordnance Survey Map



Brampton Area Breakdown