

# Brampton and Oxnead Parish Council

Minutes of the Parish Council Annual General Meeting held in the Village Hall, The  
Street, Brampton  
On Wednesday 12th September 2018 at 7.30 pm

## **Present**

Councillors:

Mark Little (ML) (Chairman), Jon Sawyer-Stone (JSS) (Vice Chairman), Maggie  
Whiley (MW), Gary Bean (GB)

Also in attendance:

Cllr Barbara Rix, Maggie Claridge, Clerk to the Council, 1 member of the public

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**2018/31 Apologies and Resignation-** Apologies were received and accepted from County Cllr David Harrison, Cllr Trevor Whiteman and Cllr Laura Woods. Cllr Jo Buchanan sent a message of resignation from her post as Councillor with immediate effect. The Vacancy post for a new councillor is to be advertised in the Noticeboards.

**2018/32 Declarations of Interest** –There were no declarations of interest.

**2018/33 Minutes** - Minutes of the meeting held on 12<sup>th</sup> July 2018 were circulated, agreed and signed by the Chairman as a true record

**2018/34 Matters Arising from the Minutes** – the Clerk was asked to send a letter of thanks to Rosanna and brother for organising the Brampton Family Day and for helping to raise £240 towards the cost of the defibrillator.

**2018/35 Reports-** In the absence of the County Councillor David Harrison the Clerk read out a brief report from him stating that he had little to report other than NCC have a new Leader and that there is an on-going fuss over waste tip charges.

District Cllr Rix commented on the many meetings she had attended. She updated us on the amalgamation of Broadland DC and South Norfolk DC. They will retain separate buildings and work collaboratively. Phil Courtier will become Head of Planning for both districts and Jill Penn will be Head of Finance for both districts. They will require a new leader who will be known as Managing Director.

At a meeting of Full Council, District Councillors gave their support to County for not amalgamating the Police Force and the Fire Brigade. Cllr Rix reminded Council of the three methods of reporting incidents, call 999 for emergencies, call 101 to report other incidents or send in a computer report/complaint.

Cllr Sawyer-Stone gave his police report which stated that in the last two month period there have been 5 crimes recorded, three were anti-social behaviour and two were violent or sexual assaults.

**2018/36 Public Participation - It was agreed** to adjourn the meeting to take comments from members of the public and Councillors. Mr Jason Child was in attendance as a member of the public and wanted to inform Council that he had submitted a planning application for a children's nursery to be housed in barns at Lime Kiln Farm, Oxnead. This was a pre-application discussion with the Parish Council. The proposal is for a nursery that would cater for 20-25 children and run from 8.00am until 6.00pm to allow drop off and pick up of children to be staggered throughout the day. He informed us that Highways disliked the application because of the extra traffic through the village. The Chairman pointed out that there are possible passing places adjacent to Oxnead bridge but these are often used as parking spaces by fishermen, making it difficult for cars to wait or pass on the narrow approach to the single track of Oxnead Bridge.

**2018/37 Planning** – No planning applications had been received for discussion but the Chairman asked the Clerk to read out the response from BDC regarding their approval decision and conditions attached to **Planning Application No 20181060: re Change of Use from Agricultural to Storage and Distribution at Brampton Hall Farm.** The Chairman commented that he would prefer to see a consultant type approach used when Parishes comment on Planning Applications as it appears that BDC take very little notice of our response. In this case it is not the business who are causing the traffic problems, it is the delivery vehicles.

**2018/38 Finance-** The bank reconciliation was approved and receipts were noted. **It was agreed** to approve the following payments:

£400.00 to Brampton St Peters PCC (Ch No 100452)  
£390.23 to M Claridge (Ch No 100453)

**2018/39 Correspondence-** The Clerk had received an e mail regarding the inaccessibility from the road to Footpath 6, a section of footpath that cuts the corner off the route to Burgh at the crossroads.

**2018/40 Highways and Footpaths-**

**Passing Places Scheme:** The Clerk informed Council that she had heard from Chris Mayes and was told that our scheme would be built in this financial year. The Clerk informed Council that Chris Mayes was leaving his post as Highway Engineer for NCC and his position would be filled by a new engineer.

**Village Gateway Entrance features-** The Clerk informed Council that she and Cllr Stone had met the representative from Glasdon's, the company who supply Village gateway features, and now had a supply and installation price for two sets of gateway entrance features, on Back lane and Marsham Road. The clerk estimated that the total cost would be £3,538.28 (ex VAT) before any grant aided help. This is broken down as follows:

<b>Back Lane- Cost (ex VAT)</b>	<b>£1,891.68</b>
2@ 1.8m high (1.3m above ground) x1.5m wide	£1,091.68
Plus installation @ £400.00 per gate x 2 No	£800.00

<b>Marsham Rd- Cost (ex VAT)</b>	<b>£1646.60</b>
2 @ 1.8m high (1.3m above ground) x 0.960m wide	£846.60
Plus installation @ £400 per gate x2 No	£800.00

It was agreed that the Clerk would progress with obtaining a bid to be sent to the NCC Parish Partnership funding scheme. This will need to be done asap as Chris Mayes will be leaving his post at the end of September and the application needs to be with NCC before December 2018.

The Chairman commented that Council may need to stagger the installation of the Gateway features with Back Lane being top priority and Marsham Rd second. It was agreed that the Clerk is to do a projection to see how the budget stands to see if the Parish Council can cope with the expenditure. It was agreed that the features would need to be added on to the Insurance and that the land owner would need to be informed.

**Footpaths** – Cllr Sawyer-Stone had walked FP 12 across the Common and agreed that it had been cut back since he last walked it.

#### **2018/41 Projects:**

**Kiosk:** The Councillors all agreed that the kiosk is now looking very smart. Certain areas could do with another top coat of paint and there should be enough paint left to do it. Cllr Sawyer -Stone now has an account with the BHF for the purchase of the defibrillator and will proceed with the application using the money that is available in the Defibrillator Fund. Cllr Sawyer-Stone also had to commit to doing some training to learn how to use it. The Chairman felt that we should have a second defibrillator on the outside wall of the Village Hall for use by residents at the upper end of the village. Light fittings and shelves were discussed as future jobs for the kiosk to get it up and running as a book exchange centre with a possible honesty box for donations.

**Bus Shelter:** The Chairman commented on the jobs required to smarten up the bus shelter. These include mending the broken windows as well as rubbing down and varnishing the seat.

**Hedgerow on the Street:** The Chairman asked how Council felt about coppicing the tall hedge along the river side of The Street. It is falling into the road and needs restoration and infilling with new hedging material  
The memorial bench for Mr Spinks is to be placed in the churchyard.

**2018/42 Late Correspondence-** There was none.

#### **2018/43 Closure of Meeting and refer as appropriate to next meeting**

There being no further business the Chairman closed the meeting at 8.48pm. The next meeting will be held on November 14<sup>th</sup> at 7.30pm

Approved

Date

DRAFT