

Brampton and Oxnead Parish Council

Minutes of the meeting held in the Village Hall, The Street, Brampton
on Wednesday 6th November 2013 at 7.30 pm

Present

Councillors: Stuart Wilson (Chairman), Laura Humphrey, Mark Little, Margaret Whiley & Trevor Whiteman

Also in attendance:

Barbara Rix, Broadland District Councillor

Ros Calvert, Clerk to the Council

2013/49 Apologies

Were received and accepted from Councillor Fiona Scott
and from County Councillor David Harrison

2013/50 Declarations of Interest – there were none

2013/51 Minutes

Minutes of the meeting held on 4th September 2013 were circulated, agreed and signed by the Chairman as a true record

2013/52 Matters Arising from the Minutes

There had been no response to the letter (or the reminder) sent to the Royal Mail about provision of a replacement letterbox at Upper Brampton.

2013/53 Reports

District Councillor – Cllr Barbara Rix reported the Council's a 5-year bank of building land which it was required to hold but which it was still looking to acquire. Changes to the collection of recycled glass and the provision of community recycling banks would be introduced over the next two years. This could have an impact on recycling credits received by the parish councils for use on community projects. She had also attended the HMP Bure Liaison Group and updated the meeting on internal management issues and the growth in number of prisoners.

2013/54 Public Participation

It was agreed to adjourn the meeting to take comments from members of the public and Councillors. There were no comments and the meeting reconvened.

2013/55 Planning

There were no planning applications. Planning enforcements were noted.

1. It was noted that the Annexe at Newholme was no longer being used as an annex and that it would now be known as Trudy's Cottage, The Street, Brampton.
2. It had been reported that there was intermittent high level arc floodlighting near Hall Farm, Oxnead which people found intrusive.

2013/56 Highways and Footpaths

1. Marsham Road/Aylsham Road crossroad. There was no further news on the repairs to alleviate the flooding problems at this junction

2. Footpath 12 – The Highway Engineer stated that the Environment Agency (EA), the landowner and Highways had agreed to re-establish the section of eroded bank on this footpath with a timber retaining feature which would be acceptable to all parties. They had also agreed with another landowner potential access to a point at

the rear of the island which had made it feasible to deliver this repair and that they were waiting for Flood Defence Consent from the EA and when received hoped to fund the improvement in this financial year.

The EA had confirmed that they had given the consent required for the work to progress.

3. Dog Bins – it was understood that Broadland District Council would not provide any more dog bins unless prior consultation had been carried out in the parish. It was noted that Broadland would like to reduce the numbers provided to reduce costs. Any bins installed should be sited close to the road for ease of emptying.

4. Flower Bulbs – it was agreed to purchase 300 daffodil bulbs to bulk up those planted last year (cost up to £50).

5. Conservation on Bure Valley Railway – It was noted that considerable felling and removal of undergrowth had been undertaken along the banks of the railway line. There was concern that this had been carried out with perhaps too much enthusiasm. The terms of the lease agreement between the Bure Valley Railway and Broadland District Council for the management of the land were not known to the Council. It was suggested that representatives from both organisations should be invited to the next meeting.

2013/57 Phone box - There had been no progress since the previous meeting. Clerk was asked to send paint specification to Cllr little

2013/58 Emergency Planning

The draft Emergency Plan and accompanying report were received. Cllr Wilson was thanked for the work he had carried out on populating this document. There were serious concerns regarding insurance implications. The Clerk would make enquiries. She would also be attending a seminar on Emergency Planning organised by Broadland District Council, the lead body for this project.

2013/59 Correspondence - Correspondence was noted.

2013/60 Finance

1. The Auditor's Report for 2012-13 was received there were no issues outstanding. Mazars LLP had been appointed as the Council's auditor to 2017. There would be no audit fee chargeable as the annual income and expenditure was below £10K.
2. The Bank Reconciliation and the Financial Report at 30 September 2013 were approved and signed by the chairman. The balance was £3,911.46
3. **It was agreed** to approve the following payments:
£70.82 - Norse – Grounds Maintenance (Chq: 100309)
£13.05 - Aylsham Town Council – photocopying (Chq: 100310)
£298.76 - R Calvert – Salary & Expenses (Chq: 100311)

2013/61 Late Correspondence & Items for next meeting on 8th Jan 2014

1. The Clerk's intention to retire on 31 March 2013 had been noted and accepted. The vacancy would be advertised in The Round. Council thanked her for her commitment and help.
2. The budget and precept for 2014-15 would be considered at the next meeting

Closure of the Meeting

There being no further business the chairman closed the meeting at 9.00 pm