

# *Brampton and Oxnead Parish Council*

**NOTICE OF A MEETING OF THE COUNCIL and SUMMONS TO ATTEND**  
at 7.30 Wednesday 4<sup>th</sup> September 2013 in the Village Hall, The Street, Brampton, Norfolk

## **AGENDA**

1. **WELCOME & TO RECEIVE APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** - To receive declarations of interest
3. **MINUTES** - To approve the minutes of the previous meeting <sup>1</sup>
4. **MATTERS ARISING FROM THE MINUTES** - To receive information on matters arising from the minutes not mentioned elsewhere.
5. **REPORTS** - To receive reports from County Council, District Council and the Police
6. **ADJOURNMENT** - To adjourn the meeting to allow members of the public and those with a disclosable interest in agenda items to speak (10 mins)
7. **PLANNING** - To consider Planning Applications received before the meeting and to receive information on planning matters
8. **THINKING FUEL** – To consider joining the scheme on behalf of the parish (£20)
9. **HIGHWAY & FOOTPATH MATTERS** - to receive updates.
10. **PHONE BOX** - To receive update
11. **EMERGENCY PLANNING** - To receive and consider report from Stu Wilson
12. **CORRESPONDENCE** - To note correspondence received to date and consider response
13. **FINANCIAL MATTERS**
  1. To approve bank reconciliation
  2. To approve pay increase ( NALC Briefing 13/14)
  3. To approve accounts for payment
  4. To review financial regulations and risk assessments <sup>2</sup>
14. **TO NOTE LATE CORRESPONDENCE AND RECEIVE REPORTS FROM COUNCILLORS AND REFER AS APPROPRIATE TO NEXT MEETING (6<sup>TH</sup> NOV)**
15. **TO CLOSE THE MEETING**



Ros Calvert  
Clerk to the Council

30 August 2013

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*The items below are supplied to Councillors; they are available from the clerk on request unless marked 'confidential'*

<sup>1</sup> Minutes of previous meeting (3<sup>rd</sup> July 2013)

<sup>2</sup> Circulated