

Brampton and Oxnead Parish Council

Minutes of the Meeting held in the Village Hall, The Street, Brampton
on Wednesday 3 July 2013 at 7.45 pm

Present

Councillors:

Stuart Wilson (Chairman), Laura Humphrey, Fiona Scott & Margaret Whiley

Also in attendance:

David Harrison, County Councillor

Barbara Rix, Broadland District Councillor

Ros Calvert, Clerk to the Council

2013/19 Apologies

Were received and accepted from Councillors Mark Little and Trevor Whiteman

Members were sorry to have to accept the resignation of William Youngs. It was agreed that William had been a great asset to the Council, he had put a lot of time and energy into various projects including the plans and options for the village hall.

2013/20 Declarations of Interest – there were none

2013/21 Co-Option

It was agreed to co-opt Laura Humphrey. Laura signed the declaration of acceptance and joined the meeting.

2013/22 Minutes

Minutes of the meeting held on 8th May 2013 were circulated, agreed and signed by the Chairman as a true record

2013/23 Matters Arising from the Minutes

Broadland District Council was aware that the paper bank had not yet been installed and were chasing it up.

2013/24 Reports

Were received from the following authorities:

1. Police – reports for May and June had been received. There were no matters arising.
2. County Council – members congratulated Cllr David Harrison on his re-election. He updated the Council on recent developments and difficulties involved with the county incinerator project which he said appeared to be ill conceived and badly drawn up. He was hoping to get funding to re-establish the Aylsham Area Forum and to get an increase in funding for footpaths. He also updated the meeting on the progress of the Northern Distributor Route.
3. District Councillor – Cllr Barbara Rix reported on recent meetings she had attended with regard to the Internal Drainage Board, Norfolk Rivers Drainage Board and the annual meeting of the Cittaslow Aylsham Committee. The reports are attached to the minutes. She also reported on local licencing matters and the RAF Coltishall Liaison Committee which was looking at plans and ideas for the future development of the site.

2013/25 Public Participation

It was agreed to adjourn the meeting to take comments from members of the public and Councillors. There were no comments

2013/26 Planning

There were no planning applications. Planning enforcements were noted.

2013/27 Highways and Footpaths

Reports from Cllr Little were received.

1. **It was agreed** to contact Norfolk County Council Highways with regard to the repairs it had undertaken at the Marsham crossroads. The repair carried out was not effective the ditch was still full of standing and stagnant water that would continue to flood the road; the work needed to be completed.

2. Broadland District Council and the Bure Valley Railway (BVR) had made a real effort to get the maintenance regime along the path right this year. They had largely succeeded with the occasional exception where herbicide had drifted a bit.

It was agreed that Cllr Little would, on behalf of the Council, keep an eye on this and that he would speak to the BVR and liaise with them on weed control, conservation and litter picking.

3. Potholes along The Street, and Marsham Road were to be reported Highways. There was also concern about the splays onto the Aylsham road at the Marsham Road and Back Lane junctions.

4. Footpath 12 – it was reported that Norfolk County Council Highways had defended a case with regard to the route of this path part of which was almost in the river. Norfolk County Council Highways would be asked for a response to the Council's letter of 14th January 2013 and for advice as to how it may now be made safe.

The Environment Agency would also be contacted with regard to the erosion of the bank along FP12.

5. Cllr Scott reported that she has cut the grass on the triangle around the village sign and that it had been done earlier in the year by other residents.

6. Norfolk Ramblers Association had footpath way markers which would be used to identify local footpaths including those on the Common.

2013/28 Phone box

There had been no further development. Members may contact the neighbours to arrange cutting back the trees obscuring the phone box.

2013/29 Emergency Planning

This would be referred to the next meeting.

2013/30 Correspondence

Correspondence was noted

2013/31 Finance

1. The internal audit report for 2012-13 was received and **it was agreed** to review the Financial Regulations and Risk Assessments as advised. There were no other matters arising.

2. The bank reconciliation and quarterly financial report was received and approved. There was £4,712.43 in the bank at 28th June 2013.

3. £50 had been received from Broadland for a Green Deal Assessment Referral.

4. **It was agreed** to approve the following payments:
£35.00 to LO Mills (Chq: 100301)

£70.83 to Norse Commercial Service (Chq: 100302)

£35.00 to Information Commissioner (Chq: 100303)

£239.91 to R Calvert (Chq: 100304)

£50.00 to Brampton PCC (Chq: 100305)

7. It was agreed to transfer £240 from insurance budget to a reserve for Asset Maintenance to cover the increase in insurance excess.

2013/32 Late Correspondence and Reports from Councillors

Cllr Scott held the spare key to the noticeboard on the bus shelter.

The following would be considered at the next meeting:

1. Bulb planting
2. Emergency Planning

2013/33 Closure of the Meeting

There being no further business the chairman closed the meeting at 9.10 pm

Approved

Date

DRAFT