

**BRAMPTON PARISH COUNCIL MEETING**  
**8 JUNE 2010**

At a meeting of the Brampton Parish Council held at the Village Hall, Brampton on Tuesday 8<sup>th</sup> June 2010 the following members were present

Mr. S. Wilson - Chairman

Mr. J. Spinks	Mrs. F. Scott
Mr. P. Knaapen	Mr. W. Spinks
Mr G Riseborough	

In attendance : Mr. L. Mills – Clerk of the Council, Mr. D. Harrison (County Councillor), PCSO L Munro-Oakley

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**010/025 APOLOGIES**

Received from Mr. W. Youngs, Mrs. B. Rix (District Councillor), PCSO T Frost

**010/026 DECLARATIONS OF INTEREST**

There were no declarations of interest

**010/027 MINUTES**

Having been circulated to all members the following minutes were confirmed (subject to one change below) and signed by the chairman.

Annual Council Meeting 9<sup>th</sup> March 2010: Village Hall, the chairman reported that the Village Hall Club had reformed and not Mrs Scott.

25 May 2010.

**010/028 MATTERS ARISING**

There were no matters arising

**010/029 POLICE REPORT**

PCSO Munro-Oakley tabled the report. There had been no reported crime in Brampton over the previous month

**010/030 PUBLIC PARTICIPATION**

None

**010/031 COUNCILLOR'S REPORT**

County Councillor Harrison reported that the recent general election results meant that the Rackheath development was now in jeopardy. Broadland District Council has already received an advance grant to spend on houses in Rackheath. He is unsure what the future of the NDR is.

Cllr Harrison is going to rejuvenate the Aylsham Speedwatch which will also cover Brampton if it is wanted.

### **010/032 PLANNING**

There were no planning applications to consider.

It was agreed that if the clerk receives a copy of an application he will email the link to those members with internet access. Should any member want the matter to be considered he/she should inform the clerk and chairman who will then call a meeting.

### **010/033 PAYMENTS**

Accounts for payments totalling £997.28 were tabled. The council confirmed its agreement and the cheques were signed.

### **010/034 VILLAGE HALL**

i) Update on progress: In the absence of Mr Youngs Mrs Scott agreed they would present a report to the next council meeting. It will be sent to the clerk in advance for circulation to all members.  
**ACTION:** Mrs Scott to liaise with Mr Youngs

ii) Bank account: Having signed the mandate forms herself Mrs Scott took them for Mr Youngs to sign. The clerk distributed the Identification forms to members. The chairman expressed his concern at the need for this. Clerk will contact Barclays for clarification.

**ACTION:** Clerk to contact Barclays  
Mrs Scott to liaise with Mr Youngs

### **010/035 ANNUAL RETURN**

The council AGREED that Statement of Accounts and Annual Governance Statement for 2009-2010 were correct and authorised the clerk and chairman to sign them.

### **010/036 CLERK'S CONTRACT OF EMPLOYMENT**

The Council confirmed the contract and the chairman signed a copy.

### **010/037 PARISH COUNCIL WEBSITE**

Council agreed to the setting up a new website hosted by NALC. The clerk will confirm with NALC, and the chairman will set up a basic one for approval at the next meeting.

**ACTION:** Clerk to contact NALC and liaise with chairman.  
Chairman to develop basic site prior to next meeting.

### **010/038 HIGHWAYS AND FOOTPATHS**

The roads are generally looking better since NCC dealt with the potholes

i) Back Lane has been resurfaced, though the weeds were not removed prior to the work. They are now growing up the middle of the road again. Clerk to write to NCC Highways.

ii) Confusion exists regarding where Marsham Road starts and ends. Could Oxnead Lane be signposted?

iii) Vision to the right of Marsham Road at its junction with Mill Road and B1354 is obscured.

iv) Mill Road – this is a busy road which has to accommodate large vehicles. It still has potholes.

**ACTION:** Clerk to contact relevant authorities regarding all matters.

### **010/039 FORMAT OF MEETINGS**

The chairman explained there had been some changes to the format of the agenda and the minutes. These were introduced to comply more accurately with the law. The most contentious of these acts was the removal of Any Other Business. A new item will be introduced at the end of meetings entitled "To note items for information and the next agenda". This will give members the opportunity to raise issues for discussion. The clerk explained that this was not intended to stop the council deciding on small standard 'office procedures' (eg informing County Council of potholes) but the law says that both members and the public must be informed in advance should the council want to make any important decisions or spend public money.

### **010/040 EMERGENCY PLAN**

Mr Knaapen had distributed copies of the draft plan.

It was AGREED to proceed with the document. The chairman will liaise with Mr Knaapen. The council thanked Mr Knaapen for all his work in creating the document.

**ACTION:** chairman and Mr Knaapen to liaise in developing the plan

### **010/041 CLERK'S REPORT**

i) NOTICEBOARDS: **ACTION:**Mr W Spinks will chase this up and get some quotes to the clerk

ii) AMENITY SKIPS: dates confirmed as 26/27 June and 24/25 July

iii) GRIT BINS: **ACTION:** contact NCC again, as there should be somewhere to place the bin near the cottages

iv)STANDING ORDERS ETC: **ACTION:** agreed that these should be introduced individually at the next three meetings

v) DIARY: noted

vi)CORRESPONDENCE: the box had been circulated and contents noted

### **010/042 ITEMS FOR INFORMATION/NEXT AGENDA**

Mr J Spinks asked that the subject of Community Planning be placed on the next agenda.

There being no further business the Chairman thanked everyone for attending and declared the meeting closed at 9.33pm.

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Chairman

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Date