

Brampton and Oxnead Parish Council

Minutes of the meeting held in the Village Hall, The Street, Brampton
on Wednesday 21 March 2012 at 7.30pm

Present

Councillors: Stuart Wilson (Chairman), Mark Little, Fiona Scott, Jonathan Spinks, Margaret Whiley and William Youngs

Also in attendance:

Four members of the public

District Councillor Barbara Rix, County Councillor David Harrison
and Ros Calvert, Clerk to the Council

2011/114 Apologies - none

2011/115 Declarations of Interest

Stuart Wilson declared a personal interest in the grant application from the Bure Navigation Conservation Trust

2011/116 Minutes

Minutes of the meetings held on December 14th 2011, 12th January and 29th February 2012 were circulated, agreed and signed by the Chairman as a true record

2011/117 Matters Arising from the Minutes

1. Appointment to Village Hall Management Committee – Cllr Little accepted the Council's nomination.
2. Bure Valley Railway Footpath - The Clerk and Cllr Little met with Broadland District Council conservation officers to discuss future management of the path. Cllr Little will take this forward with Broadland District Council and the Bure Valley Railway and report back to Council
3. Marsham Road Aylsham Road junction - works are underway to reduce the impact of flooding at this site.
4. Litter Picking – Broadland has offered an agreement for long term loan of litter pick grabber sticks and Hi-Viz vests. **It was agreed** to take up this offer, Cllr Little would look after the equipment which would be used for future litter pick events.
5. Training - Cllr Scott attended the training for parish councillors provided by the Norfolk Association of Local Council. She recommended it to members as a good and informative course. She had applied to attend the Neighbourhood planning training event at Aylsham but it was oversubscribed. Several members expressed their interest in attending future training events on planning.

2011/118 Public Participation

It was agreed to adjourn the meeting to take comments from members of the public. *Comments were received on the signage for the road closure and on grant funding.*

2011/119 Reports

1. County Councillor David Harrison updated the meeting on the incinerator at Kings Lynn. He spoke about County Council finances and budgets and gave a progress report on developments in Aylsham, on the Market Place parking and road layout that had been completed and on the opening of the Community Centre at the St Michael's complex.

It was noted that there was information on the Norfolk County Council website on the Northern Distributer Route and the Postwick junction.

2. District Councillor Barbara Rix - reported on developments at the District Council with regard to budgetary matters, the growth triangle and new processes for the reallocation of housing by offering smaller units to single occupiers thus releasing larger properties for families. She reported that it appeared unlikely that waste collections would change from fortnightly to weekly in the Brampton. As grant funding was available an extension to collection of food waste was being considered.

2011/120 Meeting Dates

It was agreed that the council would have six meetings a year as follows:

Wednesday 30 May 2012 AGM (and Annual Parish Meeting)

Wednesday 25 July 2012

Wednesday 26 September 2012

Wednesday 28 November 2012

Wednesday 9 January 2013

Wednesday 20 March 2013 (and Annual Parish Meeting)

2011/121 Planning

1. Information on Planning Matters

Norfolk County Council (Brampton) Modification Order 2010 Order - a decision was received from the Planning Inspectorate on 27/01/12. The Order was confirmed subject to the following modification: At part II of the schedule to the Order at line 4 after 'TG2248 2467' insert 'having a width of 1 meter'.

2. Planning and the Localism Act

Cllr M Little advised that preliminary consideration should be given on the implications arising from

a). the Parish Council's right to nominate a building or land to be listed by the local authority as an Asset of Community Value. (ss.89-91)

b). the Parish Council's right to propose land for inclusion in Neighbourhood Development Orders (s. 116).

c). the Parish Council's right role as a Consultee with respect to development, before submitting an application (s 122).

He suggested that members should watch out for the guidelines as they developed as they were not yet fit for purpose, and that the Council should identify land for community assets and identify areas of public benefit and check accessibility with changes of ownership.

2011/122 Village Hall/ Community Buildings

Cllr W Youngs, member of the Village Hall Working Group, expressed his disappointment that the Council had resolved at the previous meeting to defer this matter. He reminded members that a considerable amount of time and goodwill had gone into producing the papers for the consultation and he urged Council to review it soon as the village hall was in a poor state of repair.

There followed a lively discussion on the state of repair at the Village Hall.

The Clerk reminded members that the management of Village Hall was a not a matter for the Parish Council; it was the responsibility of the Village Hall Management Committee (VHMC).

It was noted that the VHMC might approach the Council with regard to future grant funding.

2011/123 Highways

The next Highway Ranger visit would be on 23 April, members were asked to contact the Clerk with any specific jobs that would need to be carried out.

Cllr Youngs suggested that an extra road sweep should be carried out in March each year as the roads were in a poor state with grass growing in the middle of the road. He also wanted to know when the next re-chipping would be carried out

The Clerk reported that there did not appear to be anything Norfolk County Council could do to prevent long vehicles driving through the village. It had erected 'Unsuitable for HGV' signs to dissuade drivers from using these routes and it had offered to look at relocating them.

It was noted that there were a number of unsightly and poorly maintained signs, road marking and other highway matters that needed to be addressed as they contributed to an atmosphere of decay in the village.

It was agreed to ask a representative of Norfolk County Council Highways to attend a site meeting with Cllr Little and the Clerk to look at the village as a whole.

2011/124 Finance

1. The budget comparison and reserves at 14th March were noted as attached to these minutes
2. Grant Application – it was agreed to defer this to the next meeting
3. Transfer of funds – it was agreed to transfer £14.50 from the General Fund to the Chairman's Allowance
4. It was agreed to approve the following payments
Aylsham Town Council (photocopying) – £15.19
Personnel Payments - £122.38
R Calvert (travel) - £19.31
R Calvert (gift from the chairman's allowance) - £14.50
5. Internal Auditor – **it was agreed** to appoint Mr A Hilton as internal auditor for 2012-13 at an estimated cost of £25.

2011/125 Community Field

It was agreed to purchase a Bodmin Seat from Whitehouse Enterprises for £300 including installation from the General Fund

2011/126 Phone Box

It was agreed that Mr Darren Jackson would order the paint and other items as may be required to repaint the phone box and that the Council would reimburse him on receipt of the invoices.

Cllr Scott reported that the box would be used as a book exchange.

2011/127 Correspondence

The following items were received

Broadland District Council: Parish Pages, Queens Jubilee Events and the February issue of the Broadsheet.

Norfolk Police Authority –request for a representative on the Safer Neighbourhood Area Partnership

Bure Navigation Conservation Trust - notice of meeting on 27th March

2011/128 Late Correspondence and items referred to next meeting

- A copy of the Village Hall Fire Maintenance Record Log 2010 and 2011 was received from Mr Knaapen, Brampton VHMC

Items for the next meeting

- To consider filling casual vacancy by co-option
- To consider costs and site for new or replacement noticeboards

2011/129 Closure of the Meeting

There being no further business the chairman closed the meeting at 9.50 pm

Approved

Date

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