

Brampton and Oxnead Parish Council

NOTICE OF MEETING

There will be a meeting of Brampton and Oxnead Parish Council
on Wednesday 14th December 2011 at 7.30pm In The Village Hall, The Street, Brampton, Norfolk

AGENDA

- 1. WELCOME & RECEIVE APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS**
To receive members' declarations of interest under the Code of Conduct 2007
- 3. MINUTES** - To approve the minutes of the meetings of 21 September 2011 ¹
- 4. MATTERS ARISING FROM THE MINUTES**
To receive information on matters arising from the minutes not mentioned elsewhere.
- 5. APPOINTMENT** - to appoint a trustee to Buxton Village Hall Management Committee
- 6. ADJOURNMENT** - To adjourn the meeting to allow members of the public to speak (10 mins)
- 7. REPORTS** - To receive reports from County Council, District Council and the Police
- 8. TO ADOPT DRAFT RISK ASSESSMENTS, FOI PUBLICATION SCHEME** ²
- 9. PLANNING** – To receive information on planning matters
- 10. VILLAGE HALL WORKING GROUP** - To receive report and approve consultation document ³
- 11. HIGHWAY MATTERS** – To receive reports on Highway Matters (for information only)
- 12. COMMUNITY FIELD** – to receive update and consider bench purchase
- 13. BURE VALLEY RAILWAY FOOTPATH** – to receive update and consider response
- 14. CORRESPONDENCE**
To note list of correspondence received to date and consider response⁴
- 15. FINANCIAL MATTERS** ⁵
To receive External Auditor's opinion, 2010/11 accounts
To receive Bank Reconciliation at 14 December 2011 and note reserves
To approve accounts for payment & note income received
To agree budget for 2012-13 and set the precept for 2012-13
- 16. AGENDA ITEMS FOR THE NEXT MEETING**
- 17. TO CLOSE THE MEETING**

Ros Calvert
Clerk to the Council

Brampton and Oxnead Parish Council, 4 Banningham Road, Ingworth, Norwich NR11 6PE
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6 December 2011

The items below are supplied to Councillors; they are available from the clerk on request unless marked 'confidential'

¹ Minutes 27th July and 9th August

² Freedom of Information publication scheme, Risk Assessments

³ Draft Parish Consultation Document

⁴ List of correspondence

⁵ List of bills, bank reconciliation, list of reserves and draft budget 2012-13