

# *Brampton and Oxnead Parish Council*

Minutes of the meeting held in the Village Hall, The Street, Brampton  
on Tuesday 21<sup>st</sup> September 2011 at 7.30pm

## **Present**

Councillors: Stuart Wilson (Chairman), Mark Little (arrived late), Fiona Scott, Jonathan Spinks, William Spinks, Margaret Whiley and William Youngs

Also in attendance: four members of the public and Ros Calvert, Clerk to the Council

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**2011/63 Apologies** – were received from District Councillor Barbara Rix

**2011/64 Declarations of Interest**

There were none

**2011/65 Public Participation**

IT WAS AGREED to adjourn the meeting to take comments from members of the public.

*Comments were received*

**2011/66 Reports**

There were no reports from other agencies

**2011/67 Planning**

**There were no planning applications**

IT WAS AGREED to wait for the Local Development Framework agreement before considering a Parish Plan.

Cllr Little arrived

**2011/68 Village Hall Working Group**

Cllr Youngs presented the Working Group report on the proposed Village Hall Consultation as attached to the minutes. He explained that it had taken over three years to get the project to this stage and that considerable time had been spent getting approval in principle from the landowners for both the Church Option and the New Build Option. He explained that this consultation was just part of the on-going process and that none of the proposals were complete; any option approved by the electorate would need considerable refinement. Cllr Little stated that the journalist the Working Group had approached to write the three reports was not a member of the EDP as reported, she was an independent journalist.

IT WAS AGREED that the Working Group should continue its proposed consultation process, producing supporting statements for each of the three options and circulating these together with the survey document to all properties in the parish. The forms would be collected, returned to the Village Hall or sent to the Clerk, they would then be collated by the Working Group which would report back to the Council.

It was suggested that the article on the website should be updated with information produced by the Group as the project progresses.

IT WAS AGREED that Cllr S Wilson would speak to Mr D Humphrey, on behalf of the Council, regarding the New Build proposal.

### **2011/69 Highway Matters**

It was noted that the Highway Rangers would be visiting the parish on 23 October and Councillors would contact the Clerk with any matters that required attention.

### **2011/70 Community Field**

Provision of a replacement bench would be considered for the 2012-13 budget.

### **2011/71 Litter Pick**

It was suggested the date for the proposed community litter pick should be in February 2012 during the school half term holiday. The date is to be confirmed by Council at least one month before commencement. Cllr Little would advise the Clerk.

### **2011/72 Bure Valley Railway Footpath**

**It was agreed** to send a response to Broadland District Council on the management of the Bure Valley railway footpath and cycle route as proposed by Cllr Little and circulated and to request that a site meeting of representatives of all the principal user groups should be arranged before the spring to explore those proposals.

### **2011/73 Telephone Box**

Following the Clerk's investigation regarding the adoption of the BT Phone Box, the phone was repaired and reconnected. BT stated that they would not repair the windows or repaint it as it had not been used recently: they would replace the glass if the Council adopted the telephone box.

IT WAS AGREED to defer decision following further enquiries electrical supply and a risk assessment.

### **2011/74 Correspondence**

A list of the correspondence received had been circulated and was updated at the meeting; all items were available from the Clerk. A list is attached to the signed copy of these minutes

1. Mr Knaapen had attended this meeting and many of the concerns he outlined in his letter had been addressed during the Council's deliberations on the Village Hall Working Group report. IT WAS AGREED to write to Mr Knaapen in acknowledgement of his response to the Village Hall consultation.
2. As there had been no further correspondence regarding polling stations it was concluded the Village Hall would continue to be used as the local station.
3. All other items were noted.

### **2011/75 Finance**

1. **Grant Funding** – IT WAS AGREED under section 133 of the LGA 1972 to grant fund Brampton Village Club £285.38 for the insurance of the Village Hall.
2. **Payments** - IT WAS AGREED to pay the following invoices:
  - Brampton Village Club (annual insurance)– 285.38
  - Aylsham Town Council (photocopying) – 17.74
  - Broadland District Council (Election recharge) – 58.23
  - Brampton Village Club (hall hire) - £40.00
  - Personnel Payments – £224.36
  - R Calvert (expenses) - £50.24
  - Society of Local Council Clerks (annual conference) - £5.00
3. The bank reconciliation at 21 September 2011 and the bank statement were signed. There was a balance of £2,829.52 in the accounts

**2011/76 Late Correspondence and agenda items**

The Budget for 2012-13 would be considered and the precept would be agreed at the next meeting on 14<sup>th</sup> December

**2011/77 Closure of the Meeting**

There being no further business the chairman closed the meeting at 8.00pm

Approved

Date

Draft