

# *Brampton and Oxnead Parish Council*

Minutes of the Meeting held in the Village Hall, The Street, Brampton  
on Wednesday 14th January 2015 at 7.30 pm

## **Present**

Councillors:

Stuart Wilson (Chairman), Mark Little, Margaret Whiley, Laura Humphrey,  
Trevor Whiteman, Gary Bean, Geoffrey Duke

Also in attendance:

Barbara Rix: District Councillor

David Harrison: County Councillor

Margaret Claridge: Clerk to the Council

\*\*\*\*\*

## **2014/66 Apologies**

None were received

## **2014/67 Declarations of Interest**

None were received

## **2014/68 Minutes**

Minutes of the meeting held on 12<sup>th</sup> November were circulated, agreed and signed by the Chairman as a true record.

## **2014/69 Matters arising from the minutes**

**Co-option** Following receipt of a letter of interest from Geoffrey Duke, he was co-opted on to the Parish Council. Councillor Duke was warmly welcomed onto the Council.

## **2014/70 Reports**

Were received from the following

- 1) County Council – Cllr David Harrison reported that the scaffolding is finally coming down on the County Hall and that office space is being rented out within it for use by commercial operations, to bring in revenue from the building. The County Council Budget has to be set by the end of February and each of the committees will have to make their own cuts. Cllr Harrison agreed to talk to David Yates (the NCC officer responsible for long distance footpaths) about the designation of the footpath associated to the new housing being built in Aylsham.
- 2) District Council – Cllr Barbara Rix reported from the Finance meeting that Broadland DC has no spare money and thinks that there will be more collaboration and sharing of services. From the SNAP report Cllr Rix said the way crimes are being reported has changed so that it appears that more crimes are being reported.
- 3) Police -The latest police report from PCSO Helen Anderson was read out by the Clerk

### **2014/71 Public participation**

**It was agreed** to adjourn the meeting to take comments from members of the public and Councillors. There were no comments.

### **2014/72 Planning**

Three planning applications had been received for minor alterations to Oxnead Hall. Details had been e mailed to Councillors and their opinion was that the alterations recommended would mostly enhance the Hall so all were approved.

#### **Application No 20150004**

**Retrospective Planning Application:** Installation of 6 No Flood Lights for Outdoor Equestrian Arena Menage Lighting

**Location:** Oxnead Equestrian Centre, Hall Farm, Hall Lane, Brampton NR10 5HP

**It was agreed** that the Clerk is to write to Martin Thirkettle the planner responsible for this case at BDC to inform him of our concern about the lighting which is intermittent and largely a winter problem. Whilst the Councillors appreciate the equestrian centre is being run as an economic venture they are unhappy about the lighting which is highly visible from Brampton. Their recommendations are that the Planning process should ensure that the lighting installations should be adjusted so as not to cause light pollution and that the hours of use should be restricted in the evenings of use.

### **2014/73 Budget**

The Clerk presented the Budget which was discussed and represented an 8.61% increase. **It was agreed** that we should restrict it to a 4% increase and the precept to be requested is £3925.00 and that the reserves should be allowed to reduce to £2500 over the next two years.

### **2014/74 Finance**

1. The bank reconciliation was approved and signed
2. **It was agreed** to approve the Clerks NJC pay scale increase from Jan 2015
3. **It was agreed** to approve the following payments:
  - £309.45 to M Claridge Wages and Expenses (Ch No 100345)
  - £68.80 to HMRC (Ch No 100346)
  - £55.00 to NPTP New Clerks Training Day (Ch No 100347)
  - £20.00 to Norfolk RCC Thinking Fuel Subscription (Ch No 100348)

### **2014/75 Highways and Footpaths**

**It was agreed** that the Clerk is to contact the rangers prior to their regular visit to the village to remind them of the potholes that need filling, in particular around the triangle, on Marsham Road and Back Lane.

Following the overnight blockage of Back Lane when a 40ft articulated lorry was stuck **it was agreed** that we should ask for a weight or size restriction on Back Lane to stop this problem happening again. Large vehicles regularly make deliveries to a couple of businesses based at Hall Farm, Brampton. We are assured that they have been warned that they should turn off and proceed down the farm access road, but if they miss it they turn off at Back Lane. Cllr Whiteman said they have similar problems at Red House with deliveries to Huntercombe Hospital.

Cllr Little recommended looking on [www.crashmap.co.uk](http://www.crashmap.co.uk) a website showing where accidents have happened over the last 5 years.

### **2014/76 Correspondence**

Correspondence was read out by the Clerk. No action was required.

### **2014/77 Village Hall Rent**

The Village Hall rent for 2013 and 2014 for Parish Council meetings is outstanding and an invoice will be sent to the Council.

### **2014/78 Recycling**

Cllr Little gave an update on the position of the Glass recycling. The Clerk is to administer the running of the scheme with 2 claims to be made per year for the recycled glass. Cllr Little recommended running a small publicity campaign in the village with a letter/flyer drop, which he will draft. This is to be delivered to each household, encouraging them to continue using the recycling bins rather than putting waste glass in the BDC grey bin, and advising them of the small financial benefit to the Village Hall funds.

### **2014/79 Late Correspondence and reports from Councillors**

Following our agreement in section 2014/63 from the minutes of 12<sup>th</sup> Nov 2014 Re: Social Housing Needs minutes which stated '*It was agreed that the Parish are to find a way of informing villagers with youngsters who may want to stay in the village that the housing List exists at Broadland DC and the Parish Council could facilitate a way of helping them to apply to be put on the list, providing they meet all the criteria*' we have been made aware of recent legislation that allows Parish Councils to take a role . **It was agreed** that the Brampton and Oxnead Councillors need to come up with research and collation of local families requiring social housing and the Clerk is to write to Broadland DC, once this information has been collected.

Cllr Little gave a brief report from the Village Club. Their opening balance as at the end of March 2014 was £2968.14 and in January 2015 they have a balance of £3234.00

### **2014/80 Closure of the meeting**

The next meeting is to take place on Wednesday March 11th 2015. There being no further business the meeting closed at 9.14pm.

Approved

Date