

# Brampton and Oxnead Parish Council

Minutes of the Annual General Meeting held in the Village Hall, The Street, Brampton  
on Wednesday 13th September 2017 at 7.30 pm

## **Present**

Councillors:

Mark Little (ML) (Chairman), Maggie Whiley (MW)), Jon Sawyer-Stone (JSS) (Vice  
Chairman), Gary Bean (GB), and Jo Buchanan (JB)

Also in attendance:

Maggie Claridge, Clerk to the Council

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## **2017/36 Apologies**

Apologies were received from Cllr's Trevor Whiteman, Laura Woods, Barbara Rix and  
David Harrison

## **2017/37 Declarations of Interest – there were none**

## **2017/38 Minutes**

Minutes of the meeting held on 12<sup>th</sup> July 2017 were circulated, agreed and signed by  
the Chairman as a true record

## **2017/39 Matters Arising from the Minutes**

**It was agreed** that the following General Reminder is to be sent out to all residents  
on the mailing list:

With the dark nights approaching please remember to be vigilant and for security  
reasons keep all doors, cars and garages locked

## **2017/40 Reports**

No reports were received from Cllrs Rix and Harrison due to their absence

Cllr Jon Sawyer-Stone gave us his latest police report saying that we have had only  
three minor offences recorded in Brampton and Oxnead.

## **2017/41 Public Participation**

**It was agreed** to adjourn the meeting to take comments from members of the public  
and Councillors. There were no comments

## **2017/42 Planning**

There were no Planning Applications to consider but **it was agreed** that the Clerk is  
to consult the planning authority at Broadland District Council regarding general  
matters.

### **2017/43 Neighbourhood Plan**

Following the report from Richard Squires at the last meeting, the Chairman asked the Parish Councillors for their comments as to whether they felt Brampton and Oxnead should consider proceeding with a Neighbourhood Plan. Cllr Little suggested that it would provide a local perspective on future planning within the two villages, but it would create a lot of work. The question was raised as to what is the ultimate objective of having a Neighbourhood Plan. The comment was made that it is the protection of historical features such as the Common land, the Church and churchyard that are important. The general consensus was that the Parish Council should not ignore the idea but should monitor what happens in the next-door village of Buxton and also in Aylsham, in order to remain informed.

### **2017/44 Finance**

- **It was agreed** to approve the following payments:
- £35.00 to ICO Information Commissioners Office (Ch No 100430)
- £33.60 to Parish Online Get mapping PLC (Ch No 100431)
- £101.62 to NORSE Eastern Ltd (Ch No 100432)
- £78.00 to St Peters PCC (Ch No 100433)
- £370.81 to M Claridge (Ch NO 100434)

### **2017/45 Correspondence**

The Chairman outlined the on-going discussions about a memorial with the family of the late William Spinks.

### **2017/46 Highways and Footpaths**

The Clerk had not had a reply to her email asking for an update from Chris Mayes prior to the meeting so **it was agreed** that she would ask for a site meeting with Chris to discuss the issues in hand which are:

- 1) the resurfacing of the passing places at Oxnead bridge and on the Buxton and Marsham roads
- 2) The installation of a village gateway sign to encourage vehicles to slow down
- 3) Increasing the regularity of the vegetation cutting on all of the three junctions out of Brampton onto the Aylsham Road, especially on the Marsham Rd junction which has a coppiced chestnut tree which is causing serious visibility issues when in leaf.
- 4) The sign on Back Lane needs to be replaced.

Footpaths: Cllr Buchanan asked if the footpaths on the Common could be cut by Norse when they come to cut the community field. **It was agreed** that the Clerk is to ask for a quote to add this on to our existing work.

Cllr Bean mentioned that he has been asked to replace the stiles on the Oxnead to Buxton footpath with kissing gates, as most of the stiles are too difficult for some walkers to use comfortably.

**2017/47 Projects: Telephone Kiosk**

The Chairman hopes to get the undercoat painted on the telephone kiosk in the near future so that we can inform and invite the YFC members to return to paint the top coat.

**2017/48 Late Correspondence and Reports from Councillors**

**It was agreed** that the Chairman would assist the Clerk in preparing the revised assets register.

Cllr Sawyer -Stone updated the Parish Council on the excellent day held at Oxnead Hall for the NGS. Even more money was raised this year for the Church than last year and the day was well organised by Beverley Aspinall and her team of volunteer helpers who together avoided the traffic chaos encountered last year. Cllr Sawyer -Stone informed the Parish Council that the day was a massive success and all the volunteers were treated to a fantastic buffet evening meal at 5.00pm. He recommends that more villagers get involved next year.

**2017/49 Closure of the Meeting and refer as appropriate to next meeting**

There being no further business the Chairman closed the meeting at 8.34 pm. The next meeting will be held on November 8th 2017 at 7.30pm.

Approved

Date