

# *Brampton and Oxnead Parish Council*

Minutes of the Meeting held in the Village Hall, The Street, Brampton  
on Wednesday 13th July 2016 at 7.30 pm

## **Present**

Councillors: Stuart Wilson (Chairman), Mark Little, Margaret Whiley,  
Trevor Whiteman, Gary Bean

## Also in attendance:

Barbara Rix, Rob Knee (Paston Heritage Society)

Margaret Claridge: Clerk to the Council

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## **2016/24 Apologies**

Apologies were received from David Harrison and Laura Humphrey

## **2016/25 Declarations of Interest**

Gary Bean declared an Interest on the Planning Application No 20161149

## **2016/26 Minutes**

Minutes of the meetings held on 11<sup>th</sup> May (AGM) and the Extraordinary meeting held on 1<sup>st</sup> June were circulated agreed and signed by the Chairman as a true record

## **2016/27 Matters arising from the minutes**

There were none

## **2016/28 Reports**

District Councillor Barbara Rix gave us a report on the SNAP meeting she had attended and also informed Council that Mayton Tip would be having a special weekend on September 17<sup>th</sup> and 18<sup>th</sup> when toxic items can be taken to the tip but recommends that users get there early. Cllr Rix commented on savings made due to Counter Fraud Activity, as well as informing Council on the progress of the Governments plans on Devolution for Norfolk. Cllr Rix asked me to forward her reports sent to the Clerk to the Cllrs.

County Councillor David Harrison was unwell and it was noted that the Council wish to send their best wishes for a speedy recovery to him.

The Clerk read out an e mail report from the Police.

## **2016/29 Public Participation**

**It was agreed** to adjourn the meeting to take comments from members of the public and Councillors. There were no comments.

## **2016/30 Paston Heritage Society**

**The Paston Letters:** Rob Knee from the Paston Heritage Society informed Council that 2018 is an important year for Oxnead, Brampton and Buxton as it is the 600<sup>th</sup> Anniversary of the writing of the Paston Letters, of which there are over 1000 that were all written at Oxnead Hall. To commemorate the anniversary there will be an exhibition in the Forum of the Paston Treasure. The exhibition will be on display in the USA before coming to the UK.

**Footprints Project & Heritage Walk** In another part of the project which is funded by The Heritage Lottery money the Paston Heritage Society (PHS) are working with a number of important groups including the UEA, Broadland District Council, Norfolk record Office, the Library Service to uncover as much information as possible about the letters. The information will be used in the Footprints Project the aim of which is to produce a Heritage Walk predominantly around the villages of Oxnead, Brampton and Buxton, with Oxnead Hall and Church being the main focus of the project. Working closely with David and Beverley Aspinall on this project the PHS aim to produce a 3D image of Oxnead Hall as it would have looked 600 years ago when the Paston letters were written.

The PHS are keen to work with the local community on this project and are keen to involve as many of the local village people as possible. **For those interested in being volunteers there is to be a meeting at the UEA on Saturday 3<sup>rd</sup> September**

During a discussion that followed **it was agreed** that whilst the Paston Family and their close Oxnead connection are to be the catalyst for the Exhibition and Heritage Walk it would be good to extend the interest further to include the Roman heritage of Brampton and Oxnead. **It was agreed** that a public meeting should be held during 2016 in the village to see what information is available locally, date to be decided. It was suggested that a member of the Norfolk Record Office would be happy to come out to talk to us.

#### **2016/31 Planning Applications**

##### **1) Planning Application No20161149**

Location: Keepers Cottage, Hall Lane Brampton, NR105HP

Description: Change of Use of Land to accommodate campsite with ablution block (retrospective)

Applicant: Gary Bean

**It was agreed** that all members of the Parish Council support this planning application

##### **2) Suggested Resolution To Deal With Minor Planning Matters Between Full Council Meetings**

The Clerk had previously read out a response from the NALC County Officer regarding how to deal with minor planning applications if they arrive and need to be dealt with between full Council Meetings. **It was agreed** that providing there are no objections from Councillors after the details of minor Planning Applications have been circulated they can be dealt with by the Clerk to avoid calling an Extraordinary meeting between the usual two monthly meetings.

##### **3) To receive updates on previous planning applications**

Planning Application No 201607895 for the erection of a Two Storey extension at The Old Forge on Marsham Rd which had been discussed at the Extraordinary meeting on June 1<sup>st</sup> had been approved by BDC with some planning conditions

#### **2016/32 Financial Matters**

- 1 The Bank reconciliation was agreed and signed
- 2 It was agreed to approve the following payments:  
£60.00 to Brampton Village Hall Management Committee (Ch No 100397)  
£316.22 to M Claridge Wages and Expenses (Ch No 100398)

#### **2016/33 Correspondence**

**Flooding on Marsham Rd** - A letter was received from Digby Gordon–George regarding flooding to three properties on Marsham Rd that occurred on the night of

Thursday 23<sup>rd</sup> June and again on Saturday 25<sup>th</sup> June 2016. This year the excessive rain water had run off the fields behind the properties into the small courtyard gardens and subsequently into the properties. During the discussion that followed it appears that water run-off is worse when the field is planted with sugar beet as this appears to create a hardened pan to develop between rows. It is the hardened pan which does not allow the rainwater to soak into the soil, hence the flooding.

**It was agreed** that the Clerk is to write to the landowner Mr Tim Briscoe to ask for a meeting on site on a Saturday morning so that a joint solution can be sought to this issue, so that it is not repeated.

**Parish Partnership-** The Clerk had circulated an e mail to Councillors regarding Parish Partnership funding. **It was agreed** that the Clerk is to find out more about this funding as the villages could benefit. Ideas for what to spend the money on included the creation of a 'Village Gateway' and a new notice board for the village hall.

### **2016/34 Highways and Footpath Matters**

The Clerk informed Council that the drainage ditch outside Green Gables opposite the village sign had been dredged out and is now working well, and that The Street has been resurfaced. Cllr Whiley said that whilst some pot holes had been repaired there are still two large potholes on Marsham Rd that need filling, as well as one at the road end of Hall Lane Oxnead.

The Clerk informed Council that she had sent a reminder to Mr Barnes at BVR but had still not heard back from them following her e mail asking for a meeting to discuss the cutting back of trees on the railway embankment adjacent to Brampton. It was agreed that the clerk is to make contact again and copy Barbara Hornbrook (BDC) in so that she is aware of the situation.

It was agreed that the Clerk should contact Chris Mayes to remind him of the painting of the white railings on Oxnead bridge and the works required to FP 12, although this has now been passed to the Environment Agency who have the equipment required to carry out this work from the river.

The excessive rain has once again caused the vegetation on Back Lane and The Street to grow rapidly and is in need of cutting back. The Clerk is to inform the landowner

### **2016/35 Projects**

**Defibrillator in the Former Phone Box-** Donations have been received from residents of the village with regard to the installation of the defibrillator in the phone box and **it was agreed** that together with this money the Parish Council can fund the balance required so it is important that progress is made to get this project moving.

**Notice board: It was agreed** that the Clerk is to look into the purchase of a new notice board to match the existing one on the Bus Shelter

### **2016/36 Late Correspondence**

The Clerk had received an e mail from Mark Little and Rodney Galer asking for a contribution towards the cost of cutting the church yard at Brampton Church. Maggie Whiley proposed that the PC should provide a £200 grant towards the cost of mowing.

**It was agreed** that the Clerk should send a cheque for £200 to Rod Galer the treasurer of Brampton PCC. This will be written at the September meeting.

### **2016/37 Closure of the meeting**

The next meeting is to take place on Wednesday September 14th 2016. There being no further business the meeting closed at 9.30pm.

Approved

Date

DRAFT