

# *Brampton and Oxnead Parish Council*

Minutes of the Meeting held in the Village Hall, The Street, Brampton  
on Wednesday 12th November 2014 at 7.30 pm

## **Present**

Councillors:

Stuart Wilson (Chairman), Mark Little, Margaret Whiley, Laura Humphrey,  
Trevor Whiteman, Gary Bean

Also in attendance:

Barbara Rix: District Councillor

David Harrison: County Councillor

Margaret Claridge: Clerk to the Council

Helen Anderson: PCSO

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## **2014/51 Apologies**

None were received

## **2014/52 Declarations of Interest**

None were received

## **2014/53 Minutes**

Minutes of the meeting held on 10<sup>th</sup> September and the Extra Ordinary meeting held on 8<sup>th</sup> October were circulated, agreed and signed by the Chairman as a true record.

## **2014/54 Matters arising from the minutes**

Cllr Bean had attended a Councillors Training Course and the Clerk had attended a Budget training course. Both agreed it was money well spent.

Following the letter sent by the Clerk to Martin Thrower regarding the proposed change of Polling Station, the good news was received that Brampton Village Hall will remain as the polling station for Brampton.

Cllr Humphreys arrived

## **2014/55 Reports**

Were received from the following

- 1) District Council – Cllr Barbara Rix was pleased to hear that Brampton will continue to have its own polling station but informed us that she would personally have gone around every household delivering a postal vote form through each letterbox to save them having to travel to Buxton to vote.  
Cllr Rix commented on Badersfield which although mainly under the jurisdiction of North Norfolk DC has a small area within Broadland DC. The Solar panel farm is going ahead but will be either side of the runway so that if small planes want to land they can still use the runway. With a security bill of £180,000 simply to patrol the site it is good news that uses are being found for more of the units, surplus sugar is to be stored in one of the hangars and mini manufacturing in another.
- 2) County Council – Cllr David Harrison reported again on the cuts the County Council are having to find this year but informed us that the County Council tax will not go up dramatically this year, but rather they propose to ease it up by a small amount.
- 3) Police - PCSO Helen Anderson reported that there had been only one crime in Oxnead in 2014, and warned us to be vigilant with oil tanks during the winter. A question was raised about traffic speeds on Buxton to Aylsham road, which was

downgraded from a 'B' road to a 'C' road. One driver was caught driving at 80 mph recently. PCSO Anderson agreed to bring back to the village on loan a 'Smiley Face' machine which records driver speed and vehicle registration number.

#### **2014/56 Public participation**

**It was agreed** to adjourn the meeting to take comments from members of the public and Councillors. There were no comments.

#### **2014/57 Planning**

There were no planning applications

#### **2014/58 Standing orders**

- 1) **It was agreed** that the standing orders were to be retained as they are with one change to make allowance for Filming of Parish council meeting. The Chairman referred to a report from a NALC Area meeting attended by the Clerk on Monday 10<sup>th</sup> November and to the Power point presentation sent to Cllrs regarding filming of Parish Council meetings. This topic is to be discussed further at the next meeting.

#### **2014/59 Finance**

1. The bank reconciliation was approved and signed
2. **It was agreed** to approve the following payments:
  - £275.27 to M Claridge Wages and Expenses (Ch No 100342)
  - £57.80 to Post Office HMRC (Ch No 100343)
  - £40.00 to NPTP Clerks Word Press Course (Ch No 100344)

#### **2014/60 Correspondence**

The Clerk read out an e mail from Michaela Beaumont at Broadland DC quoting glass recycling tonnage from Brampton over the past 5 yrs, having been requested to obtain the information by Cllr Little who had attended a recycling workshop at Broadland DC. From the 1<sup>st</sup> April 2015 Broadland DC will cease to manage the glass recycling banks. **It was agreed** that the Parish Council should continue to have the glass recycling container in the village and take over the management of it. Cllr Little is to inform the Clerk of the procedures to be followed to set up the contract for Berryman's to continue emptying the container when full. The Parish will be paid £52 per tonne of glass and collection costs are £15 per full container. The net profit of £37 per tonne is to be available for use in the Village Hall upon receipt of request for items. In previous years this has amounted to between £110 to £170. Waste paper collection is still to be administered by Broadland DC for the time being. The landowner of the site on which the container is situated is to be contacted by Cllr Little.

The Chairman thanked Cllr Little for all the work he has done towards this.

The Clerk read out an e mail from Malcolm Black requesting details of all land owned by the parish in order for Broadland DC to keep details on an electronic map. **It was agreed** that the clerk is to inform Malcolm that the only land owned by Brampton PC is the land on which Brampton Village Hall is situated.

#### **2014/61 Highways and Footpaths**

The Clerk read out an e mail message from Chris Mayes regarding maintenance work to Footpath 12 which has had to be deferred to next year due to flooding and wet

weather during the summer. **It was agreed** that the Clerk is to respond to the engineers message asking for reassurance that the EA funding will still be in place for next year in order that the work can be carried out, and to remind him of the damage caused to the white fencing and concrete bollards on the approach to Oxnead Bridge.

Low Level fly-tipping has been seen on Top Road, Back Lane and Mill Road. There is a facility on the Broadland web-site to report this.

Hedges in the village are being cut by a local contractor for the land owner and are in a good state now.

Stairways to the Bure Valley Railway are in a good state following on going maintenance works and **it was agreed** that the Clerk is to write to Barbara Hornbrook copying in Barbara Rix thanking her for the work carried out on them.

Cllr Little reported on environmental improvements to the village with bulb planting taking place over the last two years. Trees in the village have had a good growing year but Ash Die back continues to be a problem that needs to be monitored, especially on the Bure Valley footpath adjacent to the Railway line where there are numerous self seeded ash trees.

**It was agreed** that the Clerk should contact Chris Mayes to remind him that the grit bins need topping up before the bad winter weather sets in, and to remind him that Brampton needs to be put on the gritting routes.

#### **2014/62 Old Minutes Books**

These have now been safely deposited in the Norfolk Archives Centre adjacent to County Hall where they are available for all to see upon request. They can be removed from the Archive centre on short or long term loan with the written permission of the Chairman stating the Records Number, however it might be simpler to photograph the pages needed in the records office. The Clerk looked into the cost of digitising the records books by the staff at the records office which would be £24 per half hour.

#### **2014/63 Social Housing Needs List**

It was agreed that the Parish are to find a way of informing villagers with youngsters who may want to stay in the village that the housing List exists at Broadland DC and the Parish Council could facilitate a way of helping them to apply to be put on the list, providing they meet all the criteria.

#### **2014/64 Late Correspondence and reports from Councillors**

Cllr Whiteman is to look at prices for getting a plastic cover for the village map

#### **2014/65 Closure of the meeting**

The next meeting is to take place on Wednesday January 14<sup>th</sup> 2015 and will cover the Budget for next year. There being no further business the meeting closed at 8.58pm.

Approved

Date

Draft