

# *Brampton and Oxnead Parish Council*

Minutes of the Meeting held in the Village Hall, The Street, Brampton  
on Wednesday 10<sup>th</sup> September 2014 at 7.30 pm

## **Present**

Councillors:

Stuart Wilson (Chairman), Mark Little, Margaret Whiley, Trevor Whiteman, Gary Bean

Also in attendance:

Barbara Rix, District Councillor

David Harrison County Councillor

Margaret Claridge, Clerk to the Council

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## **2014/29 Apologies**

Were received and accepted from Cllr Laura Humphrey

**2014/30 Declarations of Interest** –Cllr Little declared an interest in item 8 on the Community Playground

## **2014/31 Minutes**

Minutes of the meeting held on 16<sup>th</sup> July 2014 were circulated, agreed and signed by the Chairman as a true record.

## **2014/32 Matters Arising from the Minutes**

Any applicants for the Casual Vacancy post of Parish Councillor should write to the Clerk

## **2014/33 Reports**

Were received from the following:

District Council – On the 9<sup>th</sup> Sept Cllr Rix visited the Carrowbrook centre on Drayton High Rd which provides accommodation for 14-18 yr olds who have been expelled from school. She was impressed with the courses they run and the discipline which is helping to turn the children around.

On the 11<sup>th</sup> Sept Cllr Rix attended Full Council meeting with Site allocations for housing.

She informed us that Mayton Tip would be having a toxic waste amnesty on 20<sup>th</sup> and 21<sup>st</sup> Sept for any hazardous waste.

County Council- Cllr David Harrison reported on the further cuts to public spending and a need for an extension to the period of austerity in Norfolk spending with the County Council having to make a further £60 million worth of cuts, which in an overall budget of £600 million amounts to 10% of the annual income. This comes on top of the £33 million the County had to find for pulling out of the incinerator project at Kings Lynn.

Cllr Harrison did have some good news to report that Marriott's Way footpath and cycleway will now be extended further into Norwich using money from the CIL levy, gained from all the new building work that is happening.

He reported on the NDR and informed us that the only party against it are the Green party, but with 2/3rds in favour of it, it will go ahead.

#### **2014/34 Public Participation**

**It was agreed** to adjourn the meeting to take comments from members of the public and Councillors. There were no comments

#### **2014/35 Planning**

There were no planning applications.

#### **2014/36 Community Playground**

Over the last 10 years the rent for the Community playground has been £50 per year. Brampton PCC needs to find more money each year to meet Church running costs, and initially put forward a proposal to increase the annual rent for the Community Field to £100 p/a. Following negotiations they reduced it to a suggested sum of £85 p/a. The Chairman put forward the following proposal to have an incremental increase from £60 to £90 over the next ten years, which would mean that the total cost to the Parish would be £780.

2015 & 2016: £60 p/a

2017 & 2018: £70 p/a

2019 & 2020: £80 p/a

2021, 2022, 2023 & 2024: £90 p/a

**It was agreed** that the Clerk should write to the treasurer of the PCC with the above proposal. If agreed by Brampton PCC it was understood that some mechanism would need to be set in place for the Clerk to remember the incremental rises every two years.

With regard to applying for formal designation as a 'Centenary Field' it was decided not to go ahead with the application as the Councillors felt that the Community field in Brampton does not fit the criteria. Additionally if more allotments were needed in Brampton the land could be converted back.

It was agreed that in terms of a village memorial we should concentrate on the War Memorial in the church yard and give it another good clean this year.

#### **2014/37 Finance**

1. The Bank Reconciliation was approved and signed.
2. **It was agreed** to approve the following payments:
  - £33.60 to Get Mapping (Ch No 100334)
  - £35.00 to Information Commissioner (Ch No 100335)
  - £187.43 to M Claridge, Salary (Ch No 100336)
  - £9.18 to M Claridge Expenses (Ch No 100337)
  - £46.80 to HMRC (Ch No 100338)

#### **2014/38 Correspondence**

Cllr Little is to attend a meeting on Recycling at BDC on October 14<sup>th</sup>. He said that we need to be encouraging everyone to recycle.

#### **2014/39 Highways and Footpaths**

1. Footpath 12: **it was agreed** that the Clerk should contact Chris Mayes again to determine if any progress has been made to the footpath improvements, although the weather over the summer has been very damp which would have restricted access for machinery.

Hedge Cutting: Now that highway hedges are cut by tractors the clippings are not cleared up. **It was agreed** that the Clerk should contact Highways to ask if

the authorities could consider clearing up the debris left behind. The hedges were cut on the day of the Village Fete which left the village roads looking untidy.

It was noted that a car came over the Oxnead Bridge and damaged some of the wooden railings and knocked a concrete post over. **It was agreed** that the Clerk is to contact Highways to request that the bridge railings are repaired.

**2014/40 Archiving of Old Minutes Books**

**It was agreed** that the Clerk should take the four old Minute's Books (records from Feb 1936 to Sept 2007) to the Norfolk County Records Office at County Hall for long term storage. The Clerk is to look into the cost of scanning/ digitising the contents of the books.

**2014/41 Social Housing Needs in Brampton**

Kay Oglieve Chan, the officer in charge of Social Housing at Broadland DC sent a response to an e mail from the Clerk on the Social Housing needs in Brampton, and this was forwarded to the Vice Chairman who had raised this issue. However Cllr Little said that further action was needed as local people are not getting a chance to reside in the social housing units in Brampton **It was agreed** that the Clerk is to contact the Rural Community Council to ask for advice on the following:

- a) How we undertake a housing needs survey
- b) What is the methodology of putting together the housing needs list
- c) How do we generate a list of applicants that we put forward to Broadland District Council

**2014/42 Late Correspondence and Reports from Councillors**

The Post Box now has a 'time of pick up' plate and can be locked.

No decision has yet been made about the Post Office closure in Buxton.

In the Budget there is an element of rent to be paid by the Parish Council for the use of the Village Hall for Council meetings. Cllr Little is to arrange for an invoice to be sent the Clerk.

The Village Fete made £500 profit and the bar at the village hall made £130 profit.

**It was agreed** that the Clerk should start to think about a draft budget.

**2014/43 Closure of the Meeting**

There being no further business the chairman closed the meeting at 9.02 pm

Approved

Date