

Brampton and Oxnead Parish Council

NOTICE OF ANNUAL MEETING OF THE COUNCIL and SUMMONS TO ATTEND

The meeting of Brampton and Oxnead Parish Council will be held on
Wednesday 8th May 2013 in the Village Hall, The Street, Brampton, Norfolk
at about 7.45 pm (it will follow the Annual Parish Meeting)

AGENDA

1. **ELECTION OF THE CHAIRMAN FOR 2013-14**
2. **WELCOME & RECEIVE APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST** - To receive declarations of interest
4. **CO-OPTION** – to receive applications and consider co-option to the Council
5. **ELECTION OF THE VICE CHAIRMAN FOR 2013-14**
6. **MINUTES** - To approve the minutes of the previous meeting ¹
7. **MATTERS ARISING FROM THE MINUTES** - To receive information on matters arising from the minutes not mentioned elsewhere.
8. **REPORTS** - To receive reports from County Council, District Council and the Police
9. **ADJOURNMENT** - To adjourn the meeting to allow members of the public and those with a disclosable interest in agenda items to speak (10 mins)
10. **PLANNING** - To consider Planning Applications received before the meeting and to receive information on planning matters
11. **HIGHWAY & FOOTPATH MATTERS** -
To receive report from Mark Little following his meeting with the County Ecologist.
To receive other reports on footpaths and highways.
12. **PHONE BOX** - To receive update
13. **NOTICEBOARDS** – To receive updates
14. **EMERGENCY PLANNING** to receive and consider report from Stu Wilson
15. **CORRESPONDENCE** - To note correspondence received to date and consider response
16. **FINANCIAL MATTERS**
To approve annual accounts and reserves (prior to audit) ²

To approve Accounting statements and compete the Annual Governance statement 2012/13

To consider insurance for 2013-14 ³

To approve accounts for payment ⁴

17. TO NOTE LATE CORRESPONDENCE AND RECEIVE REPORTS FROM COUNCILLORS AND REFER AS APPROPRIATE TO NEXT MEETING

18. TO CLOSE THE MEETING



Ros Calvert
Clerk to the Council

1 May 2013

Brampton and Oxnead Parish Council, 4 Banningham Road, Ingworth, Norwich NR11 6PE
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The items below are supplied to Councillors; they are available from the clerk on request unless marked 'confidential'

¹ Minutes of previous meeting (20th March)

² Year-end financial papers

³ Quotations

⁴ List of payments