

Brampton and Oxnead Parish Council

NOTICE OF ANNUAL MEETING OF THE COUNCIL and SUMMONS TO ATTEND

The meeting of Brampton and Oxnead Parish Council will be held on
Wednesday 10th May 2017 in the Village Hall, The Street, Brampton, Norfolk
at 7.30 pm

AGENDA

- 1. ELECTION OF THE CHAIRMAN FOR 2017-18**
- 2. WELCOME & RECEIVE APOLOGIES FOR ABSENCE**
- 3. DECLARATIONS OF INTEREST** - To receive declarations of interest
- 4. ELECTION OF THE VICE CHAIRMAN FOR 2017-18**
- 5. MINUTES** - To approve the minutes of the previous meeting ¹
- 6. MATTERS ARISING FROM THE MINUTES** - To receive information on matters arising from the minutes not mentioned elsewhere.
- 7. REPORTS** - To receive reports from County Council, District Council and the Police
- 8. ADJOURNMENT** - To adjourn the meeting to allow members of the public and those with a disclosable interest in agenda items to speak (10 mins)
- 9. APPOINTMENT OF AUDITOR-** To agree the appointment of the internal auditor. To acknowledge receipt of the Internal Audit report and recommendations considered
- 10. FINANCIAL MATTERS**
To approve annual accounts and reserves²
To approve Accounting statements and complete the Annual Governance statement 2016 -17
To approve accounts for payment (to be tabled)
- 11. CHAIRMANS REPORT**
- 12. CLERKS ANNUAL REPORT**
- 13. VILLAGE HALL-**
- 14. REGULAR NEWSLETTER FOR PARISHIONERS-**To discuss proposal and agree the format and distribution
- 15. CLERK'S HOURS-** To discuss increase in Clerks hours to cover extra time needed for additional work requirements
- 16. NALC MEMBERSHIP :**To discuss proposal to cancel NALC membership and for Parish Council to become members of Norfolk PTS
- 17. TELEPHONE BOX-** To discuss progress
- 18. PLANNING** - To consider Planning Applications received before the meeting and to receive information on planning matters
- 19. HIGHWAY & FOOTPATH MATTERS** - To receive reports on footpaths and highways matters
- 20. CORRESPONDENCE** - To note correspondence received to date and consider response
- 21. TO NOTE LATE CORRESPONDENCE AND RECEIVE REPORTS FROM COUNCILLORS AND REFER AS APPROPRIATE TO NEXT MEETING**

22. TO CLOSE THE MEETING

Maggie Claridge
Clerk to the Council

May 3rd 2017

Brampton and Oxnead Parish Council, The Old Stables, Mill Street, Buxton NR10 5JE
Email: bopc@hotmail.co.uk Tel: 01603 279741

The items below are supplied to Councillors; they are available from the clerk on request unless marked 'confidential'

¹ Minutes of previous meeting (8th March 2017)

² Year-end financial papers